



A great place to work starts with you!

Join a team that prioritizes public service, where your work will make a meaningful impact within the community. Parkland County believes in the power of teamwork, fostering a collaborative environment across departments to improve efficiency and innovation. With a solution-focused mindset, we approach challenges with resilience. Parkland County is committed to respect, working to uphold transparency, inclusion, and accountability in all decision-making. With a focus on safety, we create a supportive and safe environment for employees and the public. If you share these values and are ready to contribute to a dynamic and caring organization, we encourage you to consider this opportunity.

Now Hiring: Development Officer I (Competition #26-37)

Parkland County has an opportunity for a *permanent, full-time* Development Officer I position in the Planning & Development Services department. Reporting to the Senior Planner, Development Planning, the Development Officer I must demonstrate strong technical planning, presentation, and time management skills as this position is primarily responsible for processing development permit applications, presenting decisions to applicable Appeal Board(s), and responding to compliance certificate requests. The Development Officer I will demonstrate excellent customer service skills through regular interaction with the County's customer base, providing timely information as it relates to development processes and Parkland County's Land Use Bylaw. When required, the Development Officer I will also provide backup support for the responsibilities of the Planner I.

The ideal candidate for this position will have the following:

- Post-Secondary Diploma in Planning or a related field.
- Completion of Applied Land Use Planning Certificate.
- Minimum of two (2) to four (4) years of experience and knowledge of land use planning practices.
- Demonstrated ability to respond to and anticipate customer needs in a professional manner with strong conflict resolution, active listening and communication skills.
- Proven ability to deliver responsive, respectful, and solutions-oriented service; taking initiative to identify and resolve problems.
- Ability to manage time effectively, juggle multiple deadlines and tasks, and to work within irregular and tight timelines.
- Possession of a valid class 5 driver's license and satisfactory driving record.

The total rewards package for this position includes:

A starting annual salary of \$68,700 to \$77,200, with a maximum earning potential for this pay range of \$86,900, based on a 35-hour work week and option to join the Earned Day Off Program.

In addition, extended health and dental benefits, access to our confidential Employee and Family Assistance Program, paid sick time, three (3) weeks vacation a year with your birthday off, and personal days are offered. Our organization offers access to physical fitness including an employee on site gym and lunch exercise programs, a Social Club, a mental health committee, and a comprehensive training program with extensive learning and development opportunities. Visit our careers page to view the complete Total Rewards Package for this position!

Additional Information:

Interested candidates are invited to apply online at parklandcounty.com/Careers by Monday, March 23, 2026 at 4:00 p.m.

The work location for this position is Parkland County Centre, 53109A Hwy 779, Parkland County, AB T7Z 1R1.

We thank all applicants in advance for their interest; however, only those selected for further consideration will be contacted. Applications will only be considered through the Parkland County website.

We are committed to fostering an inclusive workplace that welcomes, respects and values the multivariate diversity of current and prospective employees. We strive to provide reasonable access and accommodation throughout the recruitment and employment process. If you have any questions regarding this, please connect with our team at humanresources@parklandcounty.com.