

# Job Posting – Township of Langley

<b>Job Title:</b>	Financial Analyst
<b>Competition Number:</b>	26-U038
<b>Employment Type:</b>	Regular Full-Time
<b>Pay Rate:</b>	\$44.22 - \$52.21 per hour (2024 rates) plus benefits
<b>Hours of Work:</b>	35 hours per week; Monday to Friday, 8:30am – 4:30pm
<b>Competition Opening Date:</b>	March 9, 2026
<b>Competition Internal Closing Date:</b>	March 17, 2026
<b>Competition External Closing Date:</b>	March 30, 2026

## Job Overview

The Township of Langley is currently recruiting for a regular full-time **Financial Analyst** to join our team of professionals in the Finance Division, Financial Services Department. Reporting to the Manager, Financial Planning, in this unionized position you will be responsible for maintaining general ledger and budget files and carrying out a variety of complex accounting assignments requiring a range of knowledge and experience in financial planning.

## Responsibilities

- Prepare reports for senior management on matters such as project cost effectiveness and alternative funding sources
- Analyze a variety of data and prepare financial, statistical and analytical reports, related invoices and correspondence as required
- Prepare quarterly financial and capital assets reporting
- Prepare year-end adjustments and working papers for use by municipal auditors as required
- Review all government or other grant applications
- Assist departments in identifying needs for financial data and financial forecasting models as required
- Assist in the development and maintenance of the Township's long-term capital and operating financial plans and in the preparation of related forecasting
- Perform related work as required

## Qualifications

- Completion of a professional accounting designation plus a minimum of three years post qualification experience in municipal accounting and finance or an equivalent combination of training and experience
- Considerable knowledge of methods, rules and regulations applicable to municipal accounting operations and budgeting
- Considerable knowledge of computer applications used in financial services
- Ability to prepare and analyze a variety of financial reports and data
- Ability to recommend changes to computer applications to accomplish work-related objectives
- Ability to maintain effective communication with all levels of municipal staff and external contacts
- Ability to establish priorities and schedule workload to meet deadlines

In order to be considered for this position, candidates must have the following valid and current certifications/licenses (must be valid at the time the posting closes) and these **must** be attached with your application. **Applications without the attached required documents below will be deemed incomplete and may not be considered. Please title your attachments with the number of this competition and have these documents ready to upload when you apply:**

- Registration in a recognized professional accounting society

## Apply Now

Visit [tol.ca/careers](https://tol.ca/careers) to apply for this exciting career opportunity in a growing community. The Township of Langley is an equal opportunity employer.

*We appreciate all applications; however, only short-listed candidates will be contacted for an interview*