

Job opportunity

The Corporation of the Town of Orangeville invites applications for the position of

Parks Operator - Horticulture

Community Services department

(full-time position, 40 hours per week)

Located on the north-west edge of the Greater Toronto Area, less than one hour's drive from Toronto and just moments away from the natural beauty of the Niagara Escarpment, the Town of Orangeville (Town) offers an excellent combination of location, small-town charm and urban amenities. Situated in the picturesque natural setting of the Hills of Headwaters, Orangeville is home to over 30,000 residents and is the largest urban community and regional service centre within Dufferin County.

Orangeville is a great place to raise a family, with an excellent quality of life and a strong sense of community. The Town is committed to a values-based, thriving and collaborative work environment that supports our employees' success. Our values of respect, integrity, team and excellence (RITE) aren't just words, they're what we live by every day. They guide how we work together, do what is "RITE", make decisions and support each other. These values form the foundation of our workplace culture, helping us grow stronger as a team and better serve our community. Our employees are passionate about delivering high-quality programs and services to our residents and are proud to contribute to making Orangeville one of the exceptional places to live in Canada.

Position description

The Town is seeking a full-time Parks Operator – Horticulture. This position is responsible for maintaining horticultural and landscape elements and performing a variety of duties to operate and maintain public parks, open spaces, trails, sports fields, outdoor rinks, splash pads, and other facilities.

Job duties

- Designing and maintaining areas that include preparation and planting of annuals, perennials, trees, shrubs, and not limited to watering, pruning, weeding, fertilizing, cultivating, mulching and edging.
- Conducting operation, maintenance and inspections of various parks and associated amenities and facilities to include but not limited to general repairs, painting, winter snow and ice control, building/maintenance of outdoor rinks, playgrounds, cleaning, collecting refuse, litter picking, snow removal, and maintenance of Parks yard and equipment.

- Performing operation and maintenance of sports fields and turf to include layouts of fields, multi-purpose sports pads, grooming, shut down/start-up of irrigation systems, cutting/trimming, top dressing, over seeding, fertilizing, aerating, sodding, and watering.
- Operating a variety of equipment to conduct parks operation, sports fields, and turf maintenance on equipment/vehicles as required.
- Other duties as assigned.

Qualifications

- College Diploma in Horticulture.
- Standard First Aid/CPR/AED.
- Ontario Landscape Exterminators Licence and Chainsaw Operation and Maintenance course.
- Two (2) years of experience in horticulture.
- Valid Class “G” Ontario driver’s licence in good standing.
- Horticultural and leadership experience providing direction and guidance to casual/seasonal staff.
- Mechanical skills including the ability to operate various parks equipment, the ability to perform basic maintenance on all park’s equipment, and facilities.
- Excellent interpersonal skills dealing with staff and the public.
- Familiarity with computers, mobile devices, and associated software such as Microsoft Office products and facility booking software.

Successful candidates will be required to complete a background check, including but not limited to a Criminal Record Check, in accordance with the duties of this position.

Hourly Range: \$35.06 to \$41.02, Band 7 on the Town’s 2026 pay grid plus a comprehensive benefits package

Qualified candidates are invited to apply no later than 4 p.m. on **March 17, 2026**.

Applications may be submitted online, at orangeville.ca/jobs, or in person at Town Hall on 87 Broadway, addressed to Human Resources. Please do not email your application. Please note that only those who are selected for an interview will be contacted by Human Resources.

To select the best candidates to serve the Town of Orangeville and its people, several screening tools, including police record checks, may be required as part of the hiring process for certain employment or volunteer positions. When requested, applicants are required to provide a police record check as a condition of their offer of employment. Police record checks must be dated within three (3) months of the employment offer to be

considered valid. The specific type of police record check required will be indicated in the job posting qualifications.

The Town of Orangeville is an equal opportunity employer. Accommodations are available for all parts of the recruitment process, and applicants are asked to make their needs known in advance. By submitting your personal information to the Town of Orangeville, you consent to the collection, use and disclosure of that information in connection with our recruitment, hiring and/or employment processes. Personal information on this form is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25, as amended, and will be used to determine the qualifications for employment with the Town of Orangeville. Questions about this collection should be directed to the manager, Human Resources at 87 Broadway, Orangeville, Ontario L9W 1K1.

The Town of Orangeville recruitment software has applicant tracking capabilities, including the use of artificial intelligence (AI) to assess applications.

Questions about this posting?

Human Resources, Town of Orangeville

Email: hr@orangeville.ca

Phone: 519-941-0440 ext. 7304