
Environmental Technician - Arboriculture

DEPARTMENT:	Planning & Development	STATUS:	Regular Full Time
NO. OF POSITIONS:	One	UNION:	CUPE, Local 387
HOURS OF WORK:	35 hours per week	SALARY:	\$37.54-\$44.22 per hour (2024 rates) + comprehensive benefits package

As a central hub in the Metro Vancouver area, the City of New Westminister delivers a broad spectrum of urban services to over 92,000 residents. New Westminister is rich in history with a viable and thriving economy and has a population representative of the diversity of the region. The City is staffed by talented and dedicated employees who work together to achieve its strategic vision. We have earned a proud reputation for civic leadership, service delivery, and outstanding employee relations.

We have an exciting opportunity for an Environmental Technician – Arboriculture which involves administrative and technical work in planning and coordinating arboricultural work related to the New Westminister Tree Protection and Regulation Bylaw (the Tree Bylaw). You will support the City's urban forestry engagement initiatives to promote a wider understanding and appreciation of the value and benefits of the urban forest in the City as well as provide input on the City's creation of development-related policies, procedures, and regulations from a tree perspective.

Reporting to the Urban Forestry Supervisor, as a Tree Bylaw team specialist, you will work with Parks & Recreation, Engineering Services, and other City departments in all matters relating to trees, the Bylaw, and bylaw enforcement. In reviewing development drawings, you will identify high-value trees for retention and preservation, or approve tree removals with replacement planting as it relates and contributes to the overall Urban Forest Management Strategy and the City's Bold Step Initiative to provide a robust urban forest.

If many of the following characteristics and skills describe you, we want to meet you!

- You have a diploma in arboriculture; a degree in Urban Forestry or an arboriculture-related program is preferred.
- You are certified as an Arborist with the International Society of Arboriculture (ISA), or Industry Training Authority (ITA) Certification as a Field Arborist Technician, and hold the TRAQ credential for tree risk assessment from the International Society of Arboriculture is required
- You have sound experience in inspection and enforcement work or you have an equivalent combination of training and experience. Experience in a municipal setting is an asset.
- You have considerable knowledge of tree protection regulations, policies, procedures, regulations and other related bylaws and laws.
- You are proficient in arboricultural and urban forestry principles, practices and techniques including tree risk assessment, and of tree species, diseases, pests and treatment methods.
- You have experience reading and interpreting scaled technical drawings such as landscape, architectural and related civil, electrical and structural engineering plans.
- You have the ability to prioritize and investigate complaints, to identify the nature of tree related problems, and enforce bylaws and regulations with tact, impartiality, firmness and use sound judgement.
- You are skilled in investigating Tree Bylaw infractions, gathering and documenting evidence, maintaining related records, interviewing witnesses, preparing and presenting evidence in adjudication processes and/or court, and working closely with enforcement staff and/or the City Solicitor to identify, assess, and implement appropriate courses of enforcement action which may include the issuance of tickets

- You have an ability to explain and interpret bylaws and regulations, to maintain effective working relationships with a variety of internal and external contacts, provide technical information and assistance, deal tactfully and courteously with others on contentious issues, and to employ contemporary service excellence principles at work.
- You have knowledge of the practices involved in municipal development, building and subdivision review processes.
- You have a knack for delivering presentations to development stakeholders and community members in regards to providing information and education on the Tree Bylaw and Permitting process and the Urban Forest Management strategy.
- You can effectively communicate viewpoints and recommendations orally and in writing and to prepare reports related to a variety of arboriculture/urban tree issues, concerns practices and procedures.
- You can work independently with minimal supervision.
- You are proficient in the use the Microsoft Office suite as well as GIS software and municipal permitting management software (i.e., Tempest).
- You have a valid Class 5 driver's license and are willing and able to drive a City vehicle.
- You have the ability to pass and maintain a satisfactory Police Information Check.

Please apply with your cover letter and resume in one document at www.newwestcity.ca/employment by **March 20, 2026**.

We offer our employees great work-life balance, including competitive salaries, comprehensive health and wellness benefits and retirement plans (a percentage in lieu of benefits for auxiliary positions). We also offer a hybrid remote work schedule in accordance with our Remote Work Policy, opportunities for education and training, and engaging, rewarding work.

To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest.

New Westminster is on the unceded and unsurrendered land of the Halq'eméylem-speaking peoples. It is acknowledged by the City that colonialism has made invisible their histories and connections to the land.

We are learning and building relationships with the people whose lands we are on.

*We thank all applicants for their interest and advise that only those selected for an interview will be contacted.
This position is only open to those legally entitled to work in Canada.*