



**Municipal Parking Enforcement Officer**  
Permanent Full Time-Time  
J0226-0615

The Town of New Tecumseth is looking for a Municipal Parking Enforcement Officer to join our rapidly growing team.

**Why work with us?**

Our growing community, identified as one of the fastest growing municipalities by Statistics Canada, located about an hour north of Toronto, offers beautiful rural and urban landscapes and diverse opportunities to work in a technologically progressive, public environment.

**What we promise:**

- employer paid health and dental benefit packages from day 1
- competitive salaries
- OMERS pension plan
- free gym membership at Town recreation centres
- professional development opportunities

Reporting to the Supervisor, Municipal Law Enforcement, this position is responsible for the enforcement and administration of the Town's Parking and Traffic By-Law. The job involves a considerable amount of driving in all weather conditions.

**How you contribute to our organization:**

- Conducts patrols of Town streets and various private properties to identify parking violations.
- Collects necessary evidence relating to violation.
- Prepares and issues/serves notices or charging documents under the provisions of the Provincial Offences Act, as may be appropriate.
- Where deemed necessary, conducts a vehicle inspection of unlawfully parked vehicles, completes necessary reports and makes necessary arrangements for towing of unlawfully parked vehicles.

**What you bring to the team:**

- Successful completion of or willingness to successfully complete a Municipal Law Enforcement training course, and diploma in Police Foundations or Law and Security.
- Must have Municipal Law Enforcement Officer Certifications MLEO-C and Certified Property Standards Officer CPSO or be eligible for same.
- Current Standard First Aid CPR-C certification or willingness to obtain.
- Class G Driver's Licence and ability to provide clean driver's abstract upon hire.
- Six (6) months closely related experience.
- Computer literacy utilizing Microsoft Office Suite (Word, Excel, Outlook, PowerPoint), etc.
- Ability to communicate, negotiate and mediate clearly.
- Familiarity with Parking Ticket software programs would be an asset.

**Pay Rate:** \$52,870.60 – \$66,083.47, plus employer paid benefits and OMERS pension plan

**Hours:** 35 hours per week, days and hours of shift may vary. During Winter Parking Enforcement, shift times are 11:00 pm – 7:00 am.

**Location:** Town Hall, 24 Tupper Street West, Alliston

**Start Date:** April 13<sup>th</sup>, 2026

**To apply, please submit a cover letter, resume and copies of the required credentials (diploma, training, etc) on our [website](http://clients.njoyn.com/CL3/xweb/xweb.asp?clid=56628&page=jobdetails&jobid=J0226-0615&BRID=EX345794&SBDID=20651&LANG=1) by March 12<sup>th</sup>.**

**<http://clients.njoyn.com/CL3/xweb/xweb.asp?clid=56628&page=jobdetails&jobid=J0226-0615&BRID=EX345794&SBDID=20651&LANG=1>**

We thank you for your interest; however, only those selected for an interview will be contacted.

Information collected will be used solely for the purpose of candidate selection, in accordance with the Municipal Freedom of Information & Protection of Privacy Act.

The Town of New Tecumseth is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an interview, please advise Human Resources if you require accommodation.