

Municipal Engineer – Full Time

The County of Stettler No. 6 is currently seeking a motivated and experienced Municipal Engineer to join our Operations team. This position provides technical leadership in the planning, design, and delivery of rural municipal infrastructure. This role supports the planning, development, and ongoing management of County infrastructure, including transportation networks, drainage systems, and municipal facilities. The Municipal Engineer will be responsible for coordinating a wide range of projects including bridge and culvert work, drainage improvements, survey activities, regulatory approvals and procurement. The position ensures projects are delivered safely, efficiently, and in alignment with County standards, policies, and applicable legislation. This position requires strong technical knowledge, effective communication skills, and the ability to work collaboratively with internal departments, consultants, contractors, regulatory bodies, and the public.

Key Duties and Responsibilities

- Prepare project designs, specifications, and tender documents for construction and maintenance projects.
- Lead procurement activities, including drafting tender packages and supporting bid evaluations.
- Coordinate engineering and technical support across County departments.
- Manage capital project delivery from planning through construction, including scheduling, budgeting, inspections, and quality assurance.
- Oversee regulatory compliance as it relates to municipal resources (permitting, reclamation, and reporting, etc.).
- Review development plans and engineering submissions for alignment with County standards.
- Prepare technical reports, cost estimates, and project updates for management.
- Maintain effective working relationships with internal departments, consultants, contractors, regulatory agencies, and the public.
- Undertake survey activities including field layout, data collection, and grade verification, to support project design and ensure construction aligns with specifications.
- Other such duties and responsibilities as may be assigned from time to time.

Preferred Qualifications

- Five (5) years of progressive experience in municipal or civil infrastructure; supervisory experience is considered an asset.
- Professional Engineer (P.Eng.) designation, or eligibility for registration in Alberta.
- Experience conducting survey work, including field layout, grade verification, and data collection.
- Demonstrated understanding of municipal water and wastewater systems.
- Proficiency in AutoCAD or similar design software.
- Strong leadership, communication, and organizational skills.
- Valid Class 5 driver's licence.

The County of Stettler No. 6 offers a competitive salary and a comprehensive employer-paid benefits package. The successful candidate will be required to provide an acceptable Criminal Record Check and Driver's Abstract upon hiring. This competition will remain open until a suitable applicant is found. The County appreciates all applications, however only those selected for an interview will be contacted.

Please submit your cover letter and resume in confidence to:

County of Stettler No. 6

Attention: Greg Jackson, Director of Operations

Email: gjackson@stettlercounty.ca

Agriculture and oil and gas manufacturing are the core of our economy with tourism being a strong economic driver with popular attractions being our close proximity to Buffalo Lake and the always popular Alberta Prairie Steam Train Excursions. Population within our trading area is approximately 11,000 people. Stettler County offers a wide range of municipal services and quality recreational opportunities that contribute to an exceptional rural lifestyle.