



# BUILD A CITY. BUILD A FUTURE.

## **Building Inspections Manager (Regular Full-Time, Exempt)**

As one of the fastest growing cities in Canada, the City of Surrey is a globally recognized leader in building vibrant, sustainable communities through technology and innovation. City of Surrey employees are talented innovators, inspired by meaningful work and the opportunity to drive our City—and their careers—forward. Build a City. Build a Future at the City of Surrey.

### **Employment Status**

Exempt – Regular Full-Time

### **Scope**

We are currently hiring a Building Inspections Manager who will play an integral role within the Planning & Development's Building Division. Reporting to the Director, Building Division, the Building Inspections Manager is responsible for overseeing the operation of the Building Inspections section while leading and managing a team of unionized building officials and inspections staff.

### **Responsibilities**

The Building Inspections Manager is responsible for:

- Ensuring the construction of residential, commercial, institutional and industrial structures and facilities is in conformance with established building, fire, health and safety codes, by-laws and associated standards within the City.
- Administering enforcement of building standards, policies, procedures, and programs, by interpreting by-laws, codes, and regulations. The position will also involve advising consulting engineers, architects, developers, contractors, and the public in these matters.
- Assisting in the development and implementation of requirements and standards associated with applicable by-laws and codes, for the construction and alteration of City owned buildings and acting as a consultant to the Board of Variance on by-law and code matters relating to building construction.
- Leading the Building Division's efforts in the enforcement of City by-laws and Building Code regarding non-permitted construction.
- Leading a team of unionized employees in Building Official roles.
- Performing a variety of other duties as required.



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## Qualifications

- Completion of a Bachelor's degree in architecture or engineering from a recognized university, or be a Registered Building Official as Defined by BOABC with supporting diploma and experience, plus a minimum of 7 years progressively responsible related experience. An equivalent combination of education, training and experience may be considered.
- Thorough knowledge of building code and by-law enforcement, field inspection standards and practices is required along with the ability to review and interpret complex technical reports, provide guidance and leadership, and communicate effectively.
- Registration with APEGBC, AIBC or BOABC is required.
- Directly related experience within the public sector or municipal environment is preferred.
- Management and/or supervisory experience in a unionized environment is an asset.
- Strong interpersonal and communication skills with the ability to adapt to a wide variety of stakeholders.
- Ability to provide service, think critically, and deliver results to mutually meet the needs of developers, consultants, and members of the public, while maintaining corporate priorities.
- Exercises sound judgment and strong communication skills to build effective working relationships, recognizing that effective outcomes in inspections are achieved through professionalism, collaboration, and problem-solving rather than enforcement alone.
- Completion of a Police Information Check required.
- A valid and unrestricted driver's license is required.

## Other Information

Number of Job Openings: 1

Pay Grade: M3 - \$135,720 - \$159,671

## Apply

If you are interested in this opportunity, please apply at <https://www.surrey.ca/careers>, Job ID 7089.