



JUNIOR OR SENIOR PLANNER
Full-Time
Internal/External Posting No. 2026-15

Department:	Development Services
Internal/External Posting Date:	February 20, 2026
Internal/External Closing Date:	March 08, 2026
2026 Hourly Rate (Junior Planner):	\$56.78 after probation
2026 Hourly Rate (Senior Planner):	\$62.46 after probation
Hours of Work:	35 hours per week
Competition No.:	2026-15

The City of Dawson Creek invites applications for a professional and enthusiastic Planner. Reporting to the Director of Development Services, this role involves leading comprehensive community planning projects, facilitating meaningful community engagement, and providing strategic recommendations to Council.

This position offers an exceptional opportunity to explore the North, grow your career, and contribute to the development of a thriving community. Whether you're a Junior Planner looking for mentorship or a Senior Planner seeking meaningful challenges, this role is your chance to make a lasting impact.

Requirements:

- Degree in Planning or a related field (or equivalent combination of education and experience) with eligibility for membership in the Planning Institute of BC.
- Proven experience in land use planning, including complex projects such as developing and reviewing Official Community Plans (OCPs) and Zoning Bylaws.
- Strong understanding of the Local Government Act, Community Charter, Land Title Act, and other relevant BC legislation and policies.
- Ability to establish and maintain respectful, professional relationships with diverse stakeholders, including applicants, landowners, agencies, and team members.
- Exceptional organizational skills, ability to prioritize workloads, and sensitivity to political and community dynamics in a small, rural, northern setting.
- Proficiency in Microsoft Office and a valid Class 5 BC Driver's Licence.

What You'll Do:

- Processes, analyses and assesses development applications in terms of conformance with the Official Community Plan, Development Permit Guidelines, and other pertinent bylaws and provincial guidelines.
- Prepares reports suggesting whether to accept or decline proposals, along with proposing suitable terms or conditions for proposal acceptance.
- Reviews restrictive covenants, easements, statutory right-of-ways, and instrument releases for form and content, and coordinates information sharing for approval and registration.
- Prepares maps, charts, graphs, and other material for public consultation presentations.
- Responds to public inquiries regarding city planning, zoning, proposed land use and development.

The ideal candidate possesses the capacity to perform all duties in a safe manner while fostering positive relationships with both the public and fellow staff. Please include copies of any relevant certification with your application.

Candidates should submit a résumé by emailing a pdf to resumes@dawsoncreek.ca, **with the job posting name and number in the subject line, no later than 11:59 pm on the closing date referenced above.** The City thanks all applicants for their interest; however, only those selected for an interview will be contacted.

The City of Dawson Creek is committed to accommodating persons with disabilities whenever reasonably possible during the selection and employment process. You must be legally entitled to work for any employer in Canada to be eligible for this position. By applying for this position, you are giving permission for the City to contact your previous employers and references.