

Job Title: Co-ordinator of Finance

Job Status: Permanent position

Section: Financial and Support Services

Division: Financial Services

Department: Office of the Chief Administrative Officer

Location: Tom Davies Square

Welcome to the City of Greater Sudbury, where you'll discover more than just a dynamic place to live - you'll find a place where you can truly make a difference. Our dedication to our employees and residents is what sets us apart. With friendly team members, ongoing investment in your future and a variety of development opportunities, you'll be empowered to use your skills and talent to make a lasting impact on your community.

The Opportunity

The City of Greater Sudbury is seeking a strategic and collaborative finance professional to co-ordinate financial and support services for an assigned client group. Reporting to the manager of financial and support services, this role provides financial leadership, analysis and operational support to help guide sound business decisions and ensure effective stewardship of resources.

In this role, you will act as a trusted financial advisor, leading budgeting, financial reporting, performance measurement and business case development. You will support operational planning, monitor financial performance and provide strategic recommendations. This position also includes supervision of staff and collaboration with senior leadership on key initiatives and projects.

What You'll Do

- Lead operating and capital budget development and monitoring.
- Conduct financial analysis, variance reporting and performance evaluations.
- Provide advice on program, policy and business process improvements.
- Develop business cases and support strategic decision-making.
- Monitor revenues, funding opportunities and user-fee structures.
- Support procurement, contract monitoring, and vendor negotiations.
- Prepare reports and presentations for senior leadership and Council.
- Implement and maintain financial controls and system integrity.
- Supervise staff and manage section resources.

What You Bring

- University degree in business, commerce, economics or related field.
- CPA designation (or equivalent legacy designation).
- Minimum five years of finance experience in a large, unionized organization.
- Strong financial analysis, budgeting and reporting experience.
- Knowledge of Public Sector Accounting Standards and municipal finance practices.
- Excellent communication, leadership and stakeholder-management skills.
- Enterprise Resource Planning (ERP) experience (PeopleSoft considered an asset).
- Valid Class G driver's licence.

Salary and Additional Benefits

The salary range for this position is \$94,108.77 to \$110,771.01 per year. Effective April 1, 2026, the range will increase to \$96,940.62 to \$114,096.15.

We also offer a comprehensive health benefits plan (100 per cent employer-paid), an OMERS pension plan, life insurance, an Employee Assistance Program and more. We provide a supportive work environment that promotes work-life integration.

How to Apply

If you're looking to make an impact through financial leadership in a complex and collaborative environment, we encourage you to apply at myjobs.greatersudbury.ca. The application deadline is February 27, 2026.