

Summer Reading Club Coordinator

Nelson Public Library Competition #26ST07



POSITION SUMMARY:

Reporting to the Children's Librarian, the Summer Reading Coordinator plans, promotes, and delivers the Library's annual Summer Reading Club.

The Summer Reading Club Coordinator will organize and deliver daily activities and programs for children ages 0-14. This will include reading, crafts, games, storytelling, songs, puppetry, drama, etc.

Essential Qualifications:

- Technologically adept – comfortable using online tools for delivery and promotion of services (Facebook, Canva, Instagram, etc.)
- Experience working with children – a background check will be conducted prior to starting in this position
- Art/crafts, drama, or storytelling skills
- A love of reading and libraries
- Good written, interpersonal, public speaking, and leadership skills
- Ability to work as part of a team and independently
- Highly motivated
- Preference will be given to visible/racialized minority youth, Indigenous youth, LGBTQ2S+ youth, economically low-income youth and youth with disabilities.

Requirements:

- This position is dependent on grant funding, and thus the applicant(s) must be students in school prior to summer and returning in the fall, between the ages of 15 and 30, and be a Canadian Citizen, Permanent Resident of, or have refugee status in Canada.

Rate of Pay: \$18.72 (\$18.00 per hour + 4% in lieu of vacation pay)

Hours/Days of Work: Full-time Term Position, 30 hours per week, Monday - Friday, 9:00 a.m. to 3:30 p.m.

Length of Assignment: June 15, 2026, to August 21, 2026

Application Deadline: March 6, 2026

Available Positions: Two (2)

To find a full description of the position role, including required qualifications and experience, please visit nelson.ca/jobs.

We look forward to hearing from you!

Interested applicants should reference #26ST07 when submitting their resume and cover letter to hr@nelson.ca no later than March 6, 2026 at 4:00 PM