



*A progressive city of 187,800 people located just a short 30-minute drive from Toronto, the **City of Oshawa** is one of Canada's fastest growing communities that is exceptionally positioned to live, work, learn and invest. Its strategic pursuit of sustainable growth, excellent community service delivery and cooperative partnerships have enhanced its quality of life advantage, while maintaining a strong commitment to financial stewardship.*

**Vacancy:** Regular Full-Time Parking Maintenance Technician **Job ID:** J0226-0027

**Department:** Community & Operations **Branch:** Community & Environmental Services

**Location:** City Hall

**Posting Start Date:** 2026/02/03 **Posting End Date:** 2026/02/12 by 4:30pm

**Employment Group:** 251 **Salary Grade:** 6 – \$35.07 - \$38.94 per hour

**Standard Weekly Hours of Work:** 40.00 **Shift Work Required:** Yes

---

### **Job Description**

Reporting to the Manager, Municipal Parking & Cemetery, the Parking Maintenance Technician supports safe and reliable municipal parking operations. This role includes maintaining and repairing parking equipment, performing inspections and preventive maintenance, following revenue collection procedures, providing customer service, responding to after-hours call-outs, assisting with downtown events, and operating City vehicles with situational awareness in public environments.

### **Responsibilities:**

- Perform preventive maintenance, diagnostics, and skilled repairs on parking equipment including gates, pay stations, pay-by-plate machines, parking meters, and ticket dispensers to ensure safe, accurate, and reliable operation
- Troubleshoot mechanical, electrical, and software issues; complete routine and corrective maintenance to minimize downtime and extend equipment lifespan

- Manage parking revenue collection in accordance with corporate procedures, including cash and electronic transactions, reconciliations, recordkeeping, and security protocols
- Conduct daily inspections of parking facilities and equipment to identify vandalism, damage, or malfunctions; complete minor repairs and initiate work orders as needed to maintain clean, safe, and functional facilities
- Support downtown events by preparing and managing parking assets, coordinating with city staff and event organizers, and ensuring parking areas are properly configured, marked, and accessible
- Provide on-call after-hours support, operate City vehicles safely between sites, assist customers with equipment issues, and maintain situational awareness to ensure public safety and protect City assets
- Support and demonstrate the City of Oshawa core values of Authenticity, Courage, and Trust
- Perform other duties as assigned

#### **Requirements:**

- Two (2) Year post-secondary diploma from a community college in Mechanical Engineering, Mechanical Technician – Millwright, Electrical Engineering Technician, Electromechanical Engineering Technology or related program
- Minimum of two (2) years previous experience in parking maintenance with specific experience in on-street or gate control equipment and electromechanical systems
- Established skills in Microsoft Office applications and related software applications
- Possession and maintenance of a valid Ontario Driver's Licence, in good standing (minimum Class “G”), a driver’s abstract showing **no** demerit points, and the ability to pass the Corporation's tests for motor vehicle operation
- Ability to quickly diagnose and troubleshoot a wide range of parking equipment, make sound repair decisions
- Strong situational awareness and safety focus when working on open equipment or handling revenue in high-traffic, public environments
- This position requires shift work necessary to fulfil the requirements of the operation

As a condition of employment, the City of Oshawa will require successful candidates to undergo a Criminal Records and Judicial Matters Check.

**Please be advised that position location as noted is at the time of posting and is subject to change, as required due to operational needs.**

Apply Online: <https://www.oshawa.ca/city-hall/careers/>

We would like to thank all applicants however, please note that only those selected to attend an interview will be contacted and all other applicants will be kept on file. Applicants are advised that written, oral and practical testing may form part of the selection process.

Applicants who are currently employed by the City of Oshawa are asked to clearly indicate their status as an internal applicant in their application. Please ensure that you check your email regularly to receive any correspondence.

*The City of Oshawa is situated on lands and waters within the Williams Treaties Territory, home to seven First Nation communities of the Michi Saagiig and Chippewa Anishinaabeg, who have cared for and maintained these lands from time immemorial and continue to do so to present day. [Learn more](#)*

*We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code (OHRC). The City of Oshawa promotes the principles of diversity, equity and inclusion and adheres to the tenets of the Canadian Human Rights Act and the Ontario Human Rights Code. The City of Oshawa encourages applications from women, Indigenous Peoples and persons of all cultures, ethnic origins, religions, abilities, ages, sexual orientations, and gender identities and expressions.*

*The City of Oshawa will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities and/or needs related to the OHRC. If you require an accommodation during the recruitment process or assistance with the application process please contact Human Resource Services. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.*