



EMPLOYMENT OPPORTUNITY SEASONAL GIS SUPPORT

Starland County is seeking an enthusiastic individual to join our team as a Seasonal GIS Support to our Asset Management & GIS Specialist. This opportunity is a seasonal full-time position commencing on or near May 1 and ending in October 2026. If the successful applicant is still enrolled in post-secondary program, the opportunity for a shorter term is available from May to August. Hours of work are Monday to Friday from 8:00 a.m. to 4:00 p.m.

This position will assist the Asset Management & GIS Specialist with field data collection, asset inspections and basic GIS & records support. The role involves working outdoors to gather and verify asset information for municipal infrastructure. This position is ideal for a student interested in asset management, GIS, geography, engineering technology or computer science. The successful candidate must have a valid class 5 drivers license. Maintaining a professional and positive attitude is essential for this position. Proficient computer skills in Microsoft Office Applications are essential. The successful individual must be reliable, trustworthy, and accountable with good communication and teamwork skills. The job duties will include, but are not limited to the following:

- ✓ Assist with field data collection related to municipal assets and infrastructure
- ✓ Collect, verify and update asset information using mobile data collection tools, maps and spreadsheets
- ✓ Assist with basic GIS tasks such as data entry, mapping, and updating asset records
- ✓ Provide general administrative or project support as required

Employees are responsible for full cooperation with all aspects of the health and safety program, including compliance with all rules and regulations, and for continually practicing safety while performing their duties. Starland County has a Substance Abuse Prevention Policy in place as a reflection of our commitment to protect the health and safety of employees, co-workers, the general public and the environment. In accordance with this policy, Pre-Employment drug and alcohol testing is required prior to commencing employment, as well as a drivers abstract will need to be pulled.

Expected wage for this position ranges from \$23.00 - \$29.00 per hour. Wages will align with education and experience. If this opportunity is of interest to you, please forward your cover letter and resume to the address below no later than Friday March 13, 2026, at 4:00 p.m. For additional information about the job descriptions or on our municipality, please see our website at www.starlandcounty.com

Starland County
PO Box 249
Morrin, AB T0J 2B0
Attention: Human Resources Coordinator
Fax: 403.772.3807
Email: hr-office@starlandcounty.com

We thank all applicants for their interest, however, only those selected for an interview will be contacted.