



A progressive city of 187,800 people located just a short 30-minute drive from Toronto, the City of Oshawa is one of Canada's fastest growing communities that is exceptionally positioned to live, work, learn and invest. Its strategic pursuit of sustainable growth, excellent community service delivery and cooperative partnerships have enhanced its quality of life advantage, while maintaining a strong commitment to financial stewardship.

Vacancy: Regular Full-Time Senior Financial Analyst **Job ID:** J0126-0438

Department: Corporate & Finance Services **Branch:** Finance Services

Location: City Hall, Oshawa, ON.

Posting Start Date: 2026/01/29 **Posting End Date:** 2026/02/09 by 4:30pm

Employment Group: 251 **Salary Grade:** 13 – \$46.28 - \$54.43 per hour

Standard Weekly Hours of Work: 36.25 **Shift Work Required:** No

Reporting to the Supervisor, Financial Services, the Senior Financial Analyst independently performs and leads complex treasury functions, including investment and cash flow management, internal audit activities, financial systems development, and HST analysis and reporting. The role exercises a high degree of professional judgment and produces senior-level financial analysis relied upon by management for decision-making.

Responsibilities:

- Administer the City's investment portfolio through effective cash flow management, including monitoring and projecting cash flow trends, and investing surplus funds in short-term and long-term investments to maximize interest revenue in accordance with the Municipal Act and the City's Investment Policy
- Act as a liaison with Finance and other lead departments on the planning, coordination, and implementation of financial system projects and enhancements
- Prepare and review complex general ledger account reconciliations, ensuring accuracy, completeness, and compliance with Public Sector Accounting Standards (PSAS)

- Serve as the City's subject matter expert for Municipal HST, including administering, reviewing, correcting, and processing monthly HST (GST/PST) remittances and payments, and ensuring ongoing compliance with legislative requirements
- Lead the development, maintenance, and ongoing review of financial policies, procedures, and documentation for various City departments to support internal controls, consistency, and best practices
- Support and demonstrate the City of Oshawa core values of Authenticity, Courage, and Trust
- Other duties as assigned

Requirements:

- Completion of a four (4) year university degree with a specialization/major in Accounting, or a relevant combination of education and experience, and a professional accounting designation (CPA – Chartered Professional Accountant)
- Five (5) years of progressive experience in treasury functions, including cash flow forecasting, cash management, and investment accounting, with a minimum of two (2) years of direct experience in investment activities, preferably within a municipal or public-sector environment
- Five (5) years of experience with PeopleSoft Financials or other large-scale ERP systems, preferably in a municipal environment, including experience with financial system upgrades and user acceptance testing (UAT)
- Five (5) years of demonstrated knowledge and application of Public Sector Accounting Standards (PSAS) and GAAP
- Two (2) years of experience in process development, documentation, and design
- Advanced knowledge of Municipal HST requirements and compliance
- High level of proficiency in Microsoft Office applications (Excel, Word, Outlook, PowerPoint, Access) and financial systems including PeopleSoft Financials (GL, P2P, AR, AP), CityView, Intelli, and Power BI
- Superior analytical, investigative, research, and problem-solving skills to support financial accuracy and sound decision-making
- Meticulous attention to detail and accuracy

- Excellent written, verbal, and presentation skills, with the ability to communicate effectively with the public, staff, external agencies, and various levels of government
- Strong organizational skills with the ability to work independently, manage competing priorities, and meet tight deadlines

This position is eligible for hybrid work.

As a condition of employment, the City of Oshawa will require successful candidates to undergo a Criminal Records and Judicial Matters Check.

What the City Offers:

- Competitive salary
- Comprehensive benefits package
- Pension (OMERS)
- Professional development opportunities and/or education reimbursement
- Paid professional association membership for certification maintenance
- Free on-site parking
- Hybrid work
- Employee perks and wellness programming

Please be advised that position location as noted is at the time of posting and is subject to change, as required due to operational needs.

Apply Online: <https://www.oshawa.ca/city-hall/careers/>

We would like to thank all applicants however, please note that only those selected to attend an interview will be contacted and all other applicants will be kept on file. Applicants are advised that written, oral and practical testing may form part of the selection process.

Applicants who are currently employed by the City of Oshawa are asked to clearly indicate their status as an internal applicant in their application. Please ensure that you check your email regularly to receive any correspondence.

The City of Oshawa is situated on lands and waters within the Williams Treaties Territory, home to seven First Nation communities of the Michi Saagiig and Chippewa Anishinaabeg, who have cared for and maintained these lands from time immemorial and continue to do so to present day. [Learn more](#)

We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code (OHRC). The City of Oshawa promotes the principles of diversity, equity and inclusion and adheres to the tenets of the Canadian Human Rights Act and the Ontario Human Rights Code. The City of Oshawa encourages applications from women, Indigenous Peoples and persons of all cultures, ethnic origins, religions, abilities, ages, sexual orientations, and gender identities and expressions.

The City of Oshawa will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities and/or needs related to the OHRC. If you require an accommodation during the recruitment process or assistance with the application process please contact Human Resource Services. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.