

Fire Prevention Officer

Welcome to Ramara Township, located in Central Ontario, just 90 minutes from the GTA. Nestled by Lakes Simcoe and Couchiching, we offer access to beautiful parks, beaches, and trails. We value our employees and promote a positive, collaborative workplace. Benefits include health coverage, an OMERS Pension plan, paid time off, and flexible work arrangements.

Core Responsibilities

- Conduct fire prevention inspections for all building types to ensure compliance with the Ontario Fire Code, Township by-laws, and applicable legislation.
- Investigate the origin and cause of fires and explosions in accordance with FPPA requirements, OFM directives, and local guidelines, and collaborate with partner agencies as needed.
- Prepare and issue inspection orders, Provincial Offences Act documentation, and maintain accurate notes and records; provide testimony in court when required.
- Deliver and evaluate public fire safety education programs, presentations, and communication materials for residents, businesses, schools, and community groups.
- Review and approve fire safety plans, building plans, site plan applications, fireworks/AGCO permits, and other submissions related to fire and life safety.
- Conduct annual inspections of care and treatment/retirement occupancies and assist the Chief Building Official with building code-related fire and life safety inspections.
- Respond to fire safety inquiries and complaints, perform follow-up inspections, and recommend or enforce corrective actions as appropriate.
- Support joint initiatives with neighbouring fire services and assist

with training development and delivery for department personnel.

- Prepare Fire Prevention Division reports, manage files, and provide input on budget needs.
- Respond to emergency incidents as required.

Qualifications & Skills

- The qualified applicant will have five years' experience as a Fire Prevention Officer.
- NFPA 1001 Firefighter I & II
- NFPA 1002 Fire Apparatus Driver / Operator.
- NFPA 1021 II (Preferred)
- NFPA 1031 Fire Inspector II
- NFPA 1033 Fire Investigation (Preferred)
- NFPA 1035 Fire Life Safety Educator II (Preferred)
- NFPA 1041 Fire Instructor I (Preferred)
- Building Code Identification Number (BCIN)
- OBC General legal & Fire Protection
- OFC Courtroom Procedures, Fire Code Part 2 & 6, Fire Code Part 9 (Preferred)
- Class D(Z) Licence or willing to obtain

Salary

\$44.34 - \$51.87 / hour

The Township offers comprehensive health and dental benefits, along with participation in the OMERS pension plan

Health & Safety

Successful candidates must abide by Ontario Health & Safety Legislation and follow Township Health and Safety Policies and Public Health Guidelines.

Join Our Team

To apply, please combine your cover letter and resume into a PDF document entitled "**Fire Prevention Officer**" addressed to Brittany Wilson, CHRP, Director of HR/H&S/Recreation and submit to hr@ramara.ca. Please be advised, this posting will remain open **until February 22, 2026**, at 4:30 p.m.

We collect information for job applications under Section 29(2) of the Municipal Freedom of Information and Protection of Privacy Act. This information helps us decide if you are eligible for employment. The Township of Ramara is committed to creating an inclusive and barrier-free environment, and we will provide support at every step of the hiring process. If you need any assistance to participate fully in the recruitment process, please let Human Resources know. Thank you to all applicants. Only those selected for an interview will be contacted.