

# Employment Opportunity

## Enforcement Services Seasonal Officer

### Temporary Full-Time

The Town of Morinville is a growing community on the doorstep of Metro Edmonton. Developed on a foundation of rich heritage and culture spanning 100+ years, it offers an excellent quality of life with convenient access to all nearby big city amenities while retaining the characteristics of a vibrant and flourishing centre for the surrounding rural community.

The Town of Morinville has a challenging opportunity within the Enforcement Services department. The Enforcement Services Seasonal Officer will work side by side with the Community Peace Officers and will report to the Sergeant of Enforcement Services. Primary responsibilities will be to provide support in the areas of awareness and enforcement of municipal By-laws and general administrative duties. **The term of this position will be May 4, 2026, to August 28, 2026.**

#### Key Responsibilities:

- Supports the Community Peace Officers in areas of awareness and enforcement of municipal By-laws.
- Works cooperatively with community and other enforcement agencies.
- Receives, investigates, and administers By-law related complaints and ensures appropriate solutions.
- Responds to public enquiries regarding By-law issues or concerns.
- Responsible for animal licensing renewals, community standard files, and other identified projects.
- Provides administrative support for the Enforcement Services department.
- Other related duties as required.

#### Requirements:

- Current enrollment in a post-secondary program within law enforcement or related field is required.
- Excellent customer service, organizational, and communication skills, with a strong attention to detail.
- Proficient skills in Microsoft Office programs
- A valid Class 5 Driver's License is required and access to a personal vehicle for business related purposes.
- The successful candidate will be required to provide a satisfactory Vulnerable Sector Criminal Record Check and a Driver's Abstract consent form.

**This position is partially funded by the Canada Summer Jobs grant program and requires applicants to meet the following eligibility:**

- applicants must be between 15-30 years of age, and either a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred (foreign students are ineligible) and be legally entitled to work in Canada.

**Compensation/Hours of Work:** \$21.00 to \$25.23 per hour. Hours of work are based on a 35-hour week; working evenings and weekends may be required.

**Application Deadline:** **Tuesday, February 17, 2026**

**To apply to this position please visit [www.morinville.ca/careers](http://www.morinville.ca/careers)**

*We thank all applicants for their interest; however, only those under consideration will be contacted.*

*The Town of Morinville values and supports diversity and inclusion in the workplace and encourages all qualified individuals to apply. Accessibility accommodations are available on request for candidates taking part in all aspects of the selection process*