



City of Niagara Falls POSITION VACANCY

Proud to be recognized as one of Hamilton-Niagara's Top Employers!

Call Number:	JR100329
Position:	Senior Financial Analyst
Type of Vacancy:	Two-year, Fixed-term Contract
Division:	Corporate Services
Location:	City Hall (4310 Queen Street, Niagara Falls)
Union:	Non-Union
Work Schedule:	Monday to Friday, 8:30 am to 4:30 pm
Salary/Wage Range:	\$83,570.00 - \$104,463.00 per annum* Plus, a comprehensive benefits package and option to participate in a defined benefit retirement pension. *Note: 2025 salary range quoted, 2026 range to be determined.
Date Posted:	January 9, 2026
Closing Date:	January 30, 2026 at 11:59 pm

The City of Niagara Falls is a dynamic and internationally renowned city with a prosperous business community and economic foundation anchored by tourism, manufacturing, retail and knowledge-based sectors. Located at one of the natural wonders of the world and in the heart North America's most affluent consumer markets, we are linked to the world by extensive road, rail, air, water and telecommunication networks. With nearly 15 million visitors a year and a growing resident population of almost 100,000, we invite you to discover why Niagara Falls is a premier place to live, work, and play

Further details on this position are attached. To apply, please visit us at <https://niagarafalls.ca/>. Applications must be submitted online and will be accepted until **11:59 pm on January 30, 2026**.

The City of Niagara Falls is dedicated in creating an accessible and inclusive organization and fostering a workplace culture which reflects the diverse nature of the residents we serve. In accordance with the Accessibility of Ontarians with Disabilities Act (AODA), the City will accommodate the individual needs of candidates with disabilities throughout the recruitment process. Please feel free to contact us at HRDepartment@niagarafalls.ca or 905-356-7521. Personal information is collected under the authority of *The Municipal Act* and will only be used to determine suitability for this position.

We thank all applicants for their interest, but only those advancing through the selection process will be contacted.

The following description reflects the general details considered necessary to describe the principle functions of the position identified, and shall not be construed as a detailed description of all the work requirements that may be inherent in such classification

Position Title:

Senior Financial Analyst

Position Summary:

Under the direction of the Supervisor of Financial Reporting and Analysis, the Senior Financial Analyst is accountable to provide financial support for budgeting, financial reporting, internal audit reviews and capital asset planning and reporting.

Division / Department:

Corporate Services / Finance

Responsible To:

Supervisor of Financial Reporting and Analysis

Supervises:

N/A

Responsible For:

1. To investigate, analyze and provide technical reports outlining improvements as needed, on the strength of internal controls that the Corporation relies upon for the accurate recording of transactions.
2. Responsible for providing detailed analysis and reporting of quarterly and annual operating results including variance analysis.
3. Develop and maintain systems for forecasting revenues and expenses in the annual operating and capital budget projects.
4. Perform operational reviews for operating units as required. Reviews will include research, evaluation of performance and recommendations for improvements to the efficiency and effectiveness of the operating unit.
5. Assist with the development, implementation and maintenance of the City's asset management plan.
6. Will perform other duties and responsibilities as assigned.

Position Requirements:

- Minimum is a University Degree in Accounting or Finance.
- Professional accounting designation (CPA).
- Completion of a municipal accounting or finance program would be an asset.
- At least three (3) years' experience in accounting, budgeting and capital asset planning.
- Experience with Public Sector Accounting and/or not for profit accounting standards is an asset.