



DISTRICT OF COLDSTREAM

FireSmart Coordinator

Temporary – Full Time Union Position

Job Posting #25-16

Position Summary

The District of Coldstream is seeking a dedicated, experienced professional to join the team as a FireSmart Coordinator. This is a temporary role going to May 30, 2027, which may be extended, subject to the approval of continued grant funding.

This position will be of interest to a confident professional who is self-motivated and enjoys working with people. If you have a can-do attitude, can build positive relationships, and are detail and results oriented, then we want to hear from you!

Reporting to the Protective Services Manager, the FireSmart Coordinator is responsible for the leadership and facilitation of FireSmart related activities within the District of Coldstream. The position ensures that FireSmart activities are supported, developed, and implemented in accordance with Provincial guidelines and the direction and policy provided by the District of Coldstream.

Required Education and Experience:

- Minimum 3 years experience working with wildfire mitigation, planning, response, recovery, or equivalent.
- Minimum 1 year experience in program delivery, program management, or equivalent.
- Valid BC Drivers' License Class 5.
- An equivalent combination of education and experience may be considered.

The successful candidate will be required to have a reliable vehicle for local and regional travel for work purposes and mileage will be reimbursed by the District at the current rate of \$0.63 per kilometer (adjusted annually as per provincial rates).

This is a union position, and relevant provisions of the CUPE Collective Agreement pertain. The hours of work are generally Monday to Friday, 8:30 am to 4:30 pm, 35 hours per week. However, due to the nature of the work, the position will sometimes require flexible and irregular hours, resulting in non-standard hours and/or work weeks. The hourly rate for this position is \$42.30 plus 17.5% of total earnings in lieu of vacation, statutory holidays, and benefits.

To view the full **job description** and to track the status of this posting visit <https://www.coldstream.ca/employment-opportunities>

About the Community

Coldstream is a vibrant, family-friendly community in the beautiful North Okanagan. It is nestled in the Coldstream Valley, an area known for its agricultural activities, breathtaking views and endless outdoor and recreation amenities. The location allows for a quality lifestyle that is second to none - with quick and easy access to all necessary amenities. With a stable population of over 11,700, it's the second largest municipality within the North Okanagan Regional District.

Posting Date

December 23, 2025

Application Deadline

January 18 at 11:55 pm

Application Information

Apply, in confidence, by providing a cover letter and resume referencing the above noted job posting number to hr@coldstream.ca (in PDF format).

We thank all candidates for their interest; however, only those selected for interviews will be contacted

"Rural Living At Its Best"

Phone 250-545-5304

Fax 250-545-4733

Website: www.coldstream.ca