



**The Corporation of the City of Brantford  
Operational Services Department**

requires

**Manager of Operational Services**

**Job ID# 2515**

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Situated on the picturesque Grand River, the City of Brantford is a rapidly growing community of over 100,000 residents, located in the heart of Southern Ontario with direct access to Hwy. 403 and is in close proximity to the GTHA, Waterloo and Niagara regions. As a single-tier municipality, Brantford is responsible for the full spectrum of municipal service areas. We invite you to join our #TeamBrantford corporate culture with many progressive initiatives, including our hybrid work environment. The City is committed to the professional development of our staff and invite you to come, grow with us!

Reporting to the Director of Operational Services, the Manager is responsible for planning, organizing, and overseeing the delivery of maintenance programs for the City's roadway network and associated infrastructure. Areas of responsibility include the upkeep and rehabilitation of roads, bridges, boulevards, sidewalks, curbs, overland stormwater systems, natural waterways, downtown streetscapes, utility cut restorations, and the delivery of winter control services.

Responsibilities include, but are not limited to:

- Provide leadership and accountability for program and financial outcomes through effective planning, quality assurance, continuous improvement, and health and safety oversight.
- Monitor, evaluate, and recommend innovative work methods to enhance program efficiency.
- Collaborate with other departments to establish and update infrastructure standards and asset management systems.
- Ensure compliance with all applicable legislation, including the Provincial Minimum Maintenance Standard (Reg. 239/02).
- Deliver technical guidance and support to supervisors, technical teams, and administrative staff.
- Work with the Director to set annual departmental goals, assist with capital and operating budget development, monitoring, and variance reporting.
- Provide leadership to staff, set objectives, evaluate performance, and foster professional growth through coaching, training, and development opportunities.
- Lead the development of policies and standard operating procedures, to align with corporate and departmental goals.
- Prepare reports for City Council and committees.
- Ensure compliance with corporate health and safety policies and legislative requirements, including the Occupational Health and Safety Act, Book 7, and WHMIS.

**QUALIFICATIONS**

- Three (3) year community college diploma in Civil Engineering Technology or equivalent education and experience; with CET designation (or nearing completion)
- Minimum seven (7) years' experience in a Public Works environment with at least five (5) years' previous supervisory or management experience
- Completion of the Certified Road Supervisor (CRS-S) designation would be an asset
- Comprehensive understanding and experience in municipal infrastructure maintenance, capital and operating budget processes, program performance management

- Considerable knowledge and experience in industry related work processes; paving, concrete forming, infrastructure inspection, plowing and salting operations, route management
- Ability to represent the Corporation in claims and matters related to legal responsibilities of the Department
- Advanced computer skills in MS Office applications and financial management software
- Ability to work competently in AVL, GPS, and Work Order System applications
- A team-oriented person with demonstrable leadership, change management and project management skills
- Possess excellent communication, organization and problem solving skills
- Demonstrable commitment to continuous improvement and quality customer service
- Able to manage multiple and changing demands and priorities
- Possess a valid Class G drivers license in good standing during the course of employment
- IMS 200 Certification or equivalent (ICS200) is considered an asset. Subject to course availability, certification must be achieved within the first year of employment.

**WAGE/SALARY RANGE:** \$62.54 to \$78.18 per hour (based on a 35-hour work week) plus benefits

To apply on-line, please visit the City of Brantford website at <https://brantford.ca/careers> and click on **Current Opportunities**.

Closing date for applications: **Thursday, January 15, 2026, at 4:30 p.m.**

Information gathered relative to this position will only be used for candidate selection.

We thank each applicant for taking the time and effort to submit your resume, however, only candidates to be interviewed will be contacted.

Our organization is committed to promoting the independence, dignity, integration, and equality of opportunity of persons with disabilities by ensuring the accessibility of our facilities and services. Accommodations are available for all parts of the recruitment and selection process. Applicants need to make their required accommodations known in advance.