

# Career Opportunity

## Assistant Manager – Maintenance

**BASIS: FULL-TIME, PERMANENT | CLOSING DATE: JANUARY 9, 2026, AT 9:00 AM**

The Assistant Manager – Maintenance is responsible for assisting in the daily operations of fleet and facility maintenance crews, ensuring efficient delivery of services, coordinating field activities and assisting in scheduling, budgeting, prioritizing and monitoring work progress.

### Key Responsibilities

Reporting to the Manager of Civic Works, the Assistant Manager – Maintenance is responsible for assisting and administration of activities, staff, equipment, and other resources required to deliver the City's maintenance services and development of preventative maintenance programs.

### Qualifications

The successful candidate will have post-secondary education in a related discipline such as Business Administration, Engineering Technology and/or a Red Seal Designation. They will also have 3 years' directly related experience in progressively more responsible positions within a municipal setting, with a minimum of 1 year in a supervisory position.

A competitive compensation package will be provided including an attractive salary range of \$108,690 – \$129,644 (2025 rates – subject to a cost of living increase effective January 1, 2026) plus excellent benefits and enrollment in the Municipal Pension Plan. Please visit our website at [castlegar.ca](https://castlegar.ca) for a full job description and information on our community.

**Qualified applicants are invited to submit their detailed resume via email to [hr@castlegar.ca](mailto:hr@castlegar.ca) with the subject line Assistant Manager – Maintenance.**

We wish to express our appreciation to all applicants for their interest and effort in applying for this position and advise that only candidates selected for an interview will be contacted.

**Applicants must be legally able to work in Canada.**

### About Castlegar

Live more at one-third the average housing price of metro Vancouver and two-thirds the B.C. average. Be an outdoors action hero in the West Kootenay wild, in British Columbia's interior, where the Columbia and Kootenay rivers meet and endless adventures are right in your backyard.

Work for a City going places – with an ambitious vision, a dynamic municipal government, and a track record of doing cool things – including Millennium Park & Ponds, Sculpturewalk, and an ongoing refresh of Columbia Avenue, our main artery. The City of Castlegar is growing and we're looking for the perfect person to get in on the action.

### Learn More

To view all available job positions or learn about applying for a City position, please visit [castlegar.ca/careers](https://castlegar.ca/careers)

**Castlegar City Hall**

Open Mon – Fri, 8:30 a.m. – 4:30 p.m.

250 365 7227 | [castlegar.ca](https://castlegar.ca)

**CASTLEGAR**