

Town of Caledon

make a difference



Job Title: Community Planner, Housing Accelerator Fund (Contract up to 12-Months)

Closing Date: February 26, 2026 12:00PM EST

Town of Caledon is a dynamic municipality that successfully balances urban, rural, and agricultural communities. Our energetic staff are guided by our core values that create an environment for continuous improvement and customer service excellence.

In addition to offering exciting career opportunities, the Town also provides a competitive and comprehensive total rewards package. Come see how you can *make a difference*.

The Opportunity

Reporting directly to the Manager, Housing Accelerator Fund, this role is responsible for independently managing housing policy projects and programs, undertaking research and analysis, and preparing and presenting reports related to housing initiatives. You will support the advancement of all housing types, including affordable housing, through policy development, program delivery and stakeholder engagement. You will be responsible for liaising with internal and external partners, leading engagement initiatives, and representing the Town on housing-related matters.

As the Community Planner, Housing Accelerator Fund, you will perform the following duties, including but not limited to:

- Manage housing policy projects and programs, including affordable housing initiatives and incentive programs
- Partner with internal teams and external stakeholders to advance housing objectives aligned with the Town's Official Plan
- Lead engagement and communication initiatives to support uptake of housing programs and policies
- Prepare and present reports, briefing notes, by-laws and recommendations to Council
- Represent the Town at public meetings, engagement sessions and the Ontario Land Tribunal



6311 Old Church Road
Caledon, ON L7C 1J6
www.caledon.ca

T. 905.584.2272 | 1.888.225.3366 | F. 905.584.4542

The Ideal Candidate

We are seeking a knowledgeable and collaborative professional with a post-secondary degree in Planning, Urban Studies or a closely related field. Our ideal candidate has a minimum of three (3) years of related experience in land use or policy planning, including research, project administration, public consultation and public speaking experience, and is a Registered Professional Planner (RPP) with CIP or OPPI.

The ideal candidate will have demonstrated experience interpreting and applying planning legislation and advancing policy initiatives. We are seeking an individual with superior analytical and problem-solving skills, a demonstrated ability to work independently with minimal supervision, and excellent communication and stakeholder engagement skills.

The successful candidate for Community Planner, Housing Accelerator Fund will be required to work a flexible schedule, including in the office, remotely and after hours (as required).

This position offers a salary range of \$106,444.72 to \$133,055.90 plus a competitive benefit package.

Satisfactory passing of a criminal record check, and proof of qualifications will be required of any successful candidate(s) for this position.

The Town is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The Town is an equal opportunity employer that is committed to an inclusive and barrier-free workplace. If your application requires accommodation, please contact People Services at (905) 584-2272 Ext. 4738.

Applications for this posting will be accepted until February 26, 2026 12:00PM EST.

How To Apply

To learn more about employment with the Town of Caledon and to apply for this exciting and challenging opportunity, visit: www.caledon.ca/careers

If needed and upon request, this document can be made available in an alternative format.



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