



# Competition #V1926 Transit Driver (Casual)

External Closing Date: Open Until Filled

## The Sunshine Coast

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A natural paradise blessed with mild winters, beautiful surroundings, and showcasing the best aspects of outdoor adventure, arts, and culture. Bordered by rugged mountains and blue ocean waters, situated on a peninsula (not an island) in the ancestral lands of the shíshálh (Sechelt) and Skwxwú7mesh (Squamish) First Nations, this is the Sunshine Coast. Whatever hobby or interest you might enjoy, we have it right here. Hike the trails, get out in a kayak, try golfing, swimming, fishing, cross-country skiing, attend festivals, visit museums, go whale-watching, or any of the other recreational activities that are right at our doorstep. Big city life is only a 40-minute ferry ride away. A preferred tourist destination, a great place to live and play, now is the time to consider making this amazing place your home.

## Transit Driver Overview

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The Sunshine Coast Regional District (SCRD) is currently inviting applications for the position of casual Transit Driver to provide bus services to customers on the lower Sunshine Coast. Service is provided to meet the expectations of customers to the greatest possible extent, with due regard for safety and the service schedule. **Please note that a Valid Class 2 driver's license with air brake endorsement is required.** Further details are included in the job description found at [www.scrd.ca/careers](http://www.scrd.ca/careers).

## Compensation and Benefits

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**We have what is being called the very compensation and benefits package that is out there.** This position offers 6% vacation pay upon hire, and an additional 5% in lieu of statutory holiday pay after 30 days of employment. After 90 days of employment, casual employees are eligible for up to 5 paid sick days for previously scheduled work. Casual workers are also eligible to join the General Casual List for potential work opportunities elsewhere within the SCRD. And finally, all SCRD employees have access to the Employee and Family Assistance Program (EFAP) upon hire, for free, confidential counselling services. **Appointment is subject to a satisfactory RCMP Police Information Check including vulnerable sector check.**

This is a bargaining unit position with a **2026 wage rate of \$38.55 per hour**. Hours may include weekends, evenings, or early mornings. Please note: casual work is short notice relief work, 7 days a week, relieving employees who are on sick leave, leave of absence, vacation, or peak work periods for overload situations. **There are no regularly scheduled hours nor any guarantee of hours.**

## How to Apply

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We look forward to hearing from you! Please email a current resume, cover letter, and driver's abstract to [hr@scrd.ca](mailto:hr@scrd.ca) by the closing date and time shown above. **In the subject line of the email please include your name and the competition number.** The SCRD is committed to equitable access to employment opportunities. We value a diverse workforce to best represent the communities we serve, and we thank all applicants in advance for your interest.

**TRANSIT DRIVER (CONVENTIONAL)**

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**EXEMPT:** No**SALARY LEVEL:** Grid 1, Band 10**SHIFT:** Varied**LOCATION:** Mason Road**APPROVED BY:*****Replaces:*** Transit Driver (Conventional)**DIVISION:** Transit and Fleet Services/Transit**DEPARTMENT:** Community Services**SUPERVISOR:** Transportation Superintendent**DATE:** Nov 2020***DATE:*** Oct 2016

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**SUMMARY:** Under the general direction of the Transportation Superintendent, provides regularly scheduled bus service to customers on the lower Sunshine Coast. Service is provided to meet the expectations of customers to the greatest possible extent, with due regard for safety and the schedule of service.

**KEY RESPONSIBILITIES** *include the following:*

1. To drive a Sunshine Coast transit bus at scheduled times along established routes to local destinations to pick up and transport passengers.
2. To ensure the bus is safe to operate.
3. To comply with all applicable regulatory requirements, especially local traffic regulations.
4. To provide route and other information which will assist passengers to reach their destination.
5. To comply with, and promote, safe work practices and procedures in order to effect a safe and healthy work environment.

**TYPICAL ACTIVITIES** *include the following. Other activities may be assigned.*

1. Picks up and drops off passengers at specified locations; reports any delays, incidents or accidents to the Dispatcher or Manager.
2. Provides passengers with information on fares, schedules and stops.
3. Collects fares and, when requested, records transactions.
4. Prepares routine reports, including pre-trip inspection reports on general condition of the bus, time and mileage, passenger counts, fuel consumption and unusual incidents.

5. May perform pre-trip inspections for proper functioning of brakes, instruments, engine fluid levels, air conditioning, and cleanliness; may remove litter and lost/found items.
6. Observes, notes and reports any mechanical problems or damage found on the bus.

**KEY RELATIONSHIPS:** *To perform the typical duties of this job successfully, an individual must have contact with certain people that are not in the direct reporting relationship. In all cases, the individual's behaviour must exemplify a member of a cohesive internal team in an organization that is an active link in the service delivery chain.*

- General public
- Other Transit drivers

**DECISION MAKING AUTHORITY:** *Decisions that are made in carrying out the typical duties of the job without referring to the Manager. In all cases, decisions made by the individual must be in the best interest of the organization and in keeping with the organization's goals and objectives.*

- Decisions involved in the safe operation of the bus.
- Independent decision-making for reasons of safety or other similar urgency.

#### **PROBLEM SOLVING RESPONSIBILITY**

- To solve problems with difficult passengers in a non-confrontational manner, using conflict resolution skills.
- Dealing with traffic congestion, unexpected delays or poor road conditions.

**QUALIFICATION REQUIREMENTS:** *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and ability required.*

#### **FORMAL EDUCATION, TRAINING AND EXPERIENCE**

- Completion of Grade 12.
- Experience driving transit vehicles, large trucks, or public passenger vehicles.
- Experience providing service directly to the public preferred.

#### **OTHER SKILLS & KNOWLEDGE**

- Valid Class 2 driver's license with air brake endorsement.
- Safe driving record.
- Ability to work independently and make routine decisions/minor problem solve based on sound judgement.
- Ability to deal effectively with confrontational passengers.
- Ability to perform pre-trip vehicle safety inspections.

**MEASUREMENT DATA** *(to be used in combination with the SCRD Core Competencies):*

- Safe, reliable, effective and courteous service.
- Adherence to Sunshine Coast Regional District and BC Transit policies.
- Effective interpersonal relationships with SCRD staff, co-workers and members of the public.
- Adherence to all traffic regulations.
- Strict confidentiality in matters concerning passengers.

**SUPERVISORY RESPONSIBILITIES**

- None

**ADDITIONAL INFORMATION**

- On Call drivers may be asked to report for work on short notice.
- May Involve shift and weekend work.
- Satisfactory results from RCMP Criminal Records check.
- Must be able to meet the physical requirements of the position.
- The incumbent is expected to support Corporate sustainability and workplace safety objectives.