

Safety Codes Officer (Electrical)

Position ID: J0126-0255

Job Title: Safety Codes Officer (Electrical)

Job Type: Full Time

Department: Building Inspections

Number Of Positions: 1

Min Salary: \$47.24/Hour

Max Salary: \$59.05/Hour

As one of the fastest growing cities in Alberta, the City of Airdrie is a recognized leader in building a vibrant and sustainable community through innovation.

At the City of Airdrie, incredible opportunities happen every day in a flexible work environment that is tailored to each department. Our inclusive culture and values create a workplace where we welcome aspiring, driven and creative individuals to help us accomplish our business and community goals. We are supportive of one another, and we have fun while we serve our community. We are passionate about improving the lives of our residents through care and respect; that is the foundation of our organization. At the City of Airdrie, we learn, grow and accomplish great things together. We're proud to foster a workplace culture built on dedication, teamwork, and genuine care. Our commitment to creating a positive environment is reflected in our employee feedback from the 2025 Employee Engagement Survey, with 92.8% of employees saying they enjoy their work, and 92.6% feeling equipped with the resources they need to stay safe on the job.

If you have a passion for building a better community and are ready to join the excitement, we'd love to hear from you!

The Opportunity:

The Safety Codes Officer works in partnership with our permit applicants, owners and tenants in developing a safe community to live in, providing quality and timely inspections of buildings and ensuring that they meet safe construction practices in alignment with regulatory standards.

Responsibilities include:

- Represent the City as the authority having jurisdiction in all electrical safety matters as an Electrical Safety Codes Officer Group A
- Complete plan examinations, conduct field inspections, review alternative solutions, and issue non-compliance orders
- Responsible for Residential and Commercial Plan Reviews in conformance with the City's Quality Management Plan (QMP), Safety Codes Act, City Bylaws and Canadian Electrical Code

- Provide Electrical Code interpretation and accurate technical advice to the construction industry, homeowners, other members of the inspection team and internal employees within the City of Airdrie
- Review all alternative solution or variance proposals for compliance with all applicable regulations
- Enter all inspection reports and related information into our electronic platform (CityView Workspace)
- Assist customers at the front counter, on the phone and in person to assist them with inquiries related to the Electrical Code and other applicable legislation

You Bring:

- Journeyperson Electrician with Red Seal
- Electrical Safety Codes Officer Group A or qualify to obtain the certification through the Alberta Safety Codes Council
- Minimum of six (6) years' experience as a Journeyperson Electrician
- Valid Alberta Class 5 Driver's License
- Master Electrical Certificate would be an asset
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- Experience interpreting and enforcing safety code regulations impartially, and communicating decisions professionally
- Proficient in reading construction blueprints and related construction documents
- Previous experience conducting electronic plan reviews would be an asset
- Knowledge and experience working with alternative energy sources such as solar panels and electric vehicles would be an asset
- Strong computer skills and experience with various computer software programs including Microsoft Office
- Strong problem-solving and decision-making skills
- Excellent attention to detail and accuracy
- Excellent interpersonal and influencing skills
- Excellent verbal and written communication skills
- Initiative to identify and resolve plan review related matters
- Ability to prioritize workloads and assist team members with projects and inspections as required
- Ability to work within a high-volume, fast paced working environment
- Ability to communicate with a variety of personalities in a tactful and professional manner
- Well-developed interpersonal skills and the ability to influence and form collaborative relationships
- Ability to be a positive influence in a team-setting

We Offer:

Along with a competitive compensation program and City paid health and dental premiums, this position also includes:

- Excellent health, dental, paramedical, and benefits plan
- First-in-class pension plan
- Career development and tuition reimbursement
- Employee discounts, annual adult Genesis Place pass, social events, and health & wellness initiatives

Continuous learning through training and development is encouraged as are flexible work arrangements, when possible. We recognize that our people work best when they feel engaged in their environment and appreciated for their efforts and our overall benefits package reflects that.

Additional Information:

The position is full time (40 hours per week) and a comprehensive benefits package is included.

*Please provide a cover letter along with your resume as a means of introducing yourself and your interest in this role.

Next Steps:

Candidates are invited to apply online. We only accept resumes and additional application documents through our online recruitment system. In-person applications, email or other online forms will not be considered.

If you require an accommodation during any part of the application or hiring process, please contact us at careers@airdrie.ca and we will work with you to meet your needs.

The City of Airdrie is committed to fostering a workplace culture where belonging, equity, accessibility, and diversity are deeply ingrained into all parts of the City, where employees feel they belong, are treated with respect, and where everyone can thrive and contribute to the City's success.

Postings close at 10:00 PM MT (Mountain Time) on the closing date listed in the posting. We recommend applying as soon as possible as we are not able to accept late applications.

Please review the job competition carefully and be sure to attach any specifically requested documentation in the My Documents section of your application.

Interviewing and hiring may commence prior to the posted closing date.

Thank you for your interest in the City of Airdrie.

