



*A progressive city of 187,800 people located just a short 30-minute drive from Toronto, the **City of Oshawa** is one of Canada's fastest growing communities that is exceptionally positioned to live, work, learn and invest. Its strategic pursuit of sustainable growth, excellent community service delivery and cooperative partnerships have enhanced its quality of life advantage, while maintaining a strong commitment to financial stewardship.*

Vacancy: Regular Full-Time Junior Landscape Architect

Job Number: J1125-0312

Department: Economic & Development Services **Branch:** Planning Services

Location: City Hall

Posting Start Date: 2025/11/24 **Posting End Date:** 2025/12/15 by 4:30p.m.

Group: CUPE 251 **Salary Grade:** 08, \$38.67 - \$42.96/Hour

Standard Weekly Hours of Work: 36.25 **Shift Work Required:** No

Job Description

Reporting to the Manager, Urban Design & Landscape Architecture, the Junior Landscape Architect is responsible for undertaking technical reviews of planning applications, development proposals, and capital projects from landscape architecture, urban design, and development coordination perspectives. This role provides professional assessments and recommendations in accordance with municipal, provincial, and federal regulations, policies, guidelines, and standards.

Responsibilities:

- Undertake technical review of planning applications, development proposals and capital projects from a landscape architecture, urban design and development coordination perspectives
- Conduct research, prepare reports, and provide policy recommendations on landscape architecture and urban design best practices, policies, regulations, guidelines and standards
- Interpret and implement planning documents including landscaping design policies, zoning by-laws, official plans, and urban design guidelines

- Coordinate application review with Parks Planning and Development and Parks Operations
- Negotiate enhanced design elements and approval conditions
- Review site improvement and landscaping cost estimates
- Administer development agreements and release of site improvement and landscaping securities
- Conduct site inspections of completed projects from a landscaping perspective
- Respond in a clear and effective manner to public inquiries
- Exercise professional judgement in assessment documents and commenting on documents in consideration of municipal objectives and applicable municipal and external policies, guidelines, standards and regulations
- Use problem solving techniques to support municipal objectives and achieve high quality and timely landscaping, development and urban design
- Liaise with various internal departments and with external organizations, including municipalities, agencies, and ministries, on landscape architecture, urban design, and development coordination
- Perform other duties as assigned
- Support and demonstrate the City of Oshawa core values of Authenticity, Courage and Trust

Requirements:

- Completion of a four (4) year Bachelor's degree in Landscape Architecture, plus a minimum of two (2) years' experience as a landscape architect in a municipal setting or consultant/design setting, or an equivalent combination of education and experience
- Proven ability to communicate effectively in written and oral form
- Eligible for full membership with the Ontario Association of Landscape Architects (OALA)
- Experience using PC equipment and related software (e.g. MS Office) and willing to train on specialized software related to landscape architecture and planning matters
- Well-developed interpersonal skills and ability to work in a team environment
- Strong research, analytical and reasoning skills
- Ability to work on own initiative and adaptive to changing circumstances
- Ability to provide own transportation as required

This position is eligible for hybrid work.

As a condition of employment, the City of Oshawa will require successful candidates to undergo a Criminal Records and Judicial Matters Check.

What the City Offers:

- Competitive salary
- Comprehensive benefits package
- Pension (OMERS)
- Professional development opportunities and/or education reimbursement

- Paid professional association membership for certification maintenance
- Free on-site parking
- Hybrid work
- Employee perks and wellness programming

Please be advised that position location as noted is at the time of posting and is subject to change, as required due to operational needs.

Apply Online: <https://www.oshawa.ca/city-hall/careers/>

We would like to thank all applicants however, please note that only those selected to attend an interview will be contacted and all other applicants will be kept on file. Applicants are advised that written, oral and practical testing may form part of the selection process.

Applicants who are currently employed by the City of Oshawa are asked to clearly indicate their status as an internal applicant in their application. Please ensure that you check your email regularly to receive any correspondence.

The City of Oshawa is situated on lands and waters within the Williams Treaties Territory, home to seven First Nation communities of the Michi Saagiig and Chippewa Anishinaabeg, who have cared for and maintained these lands from time immemorial and continue to do so to present day. [Learn more](#)

We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code (OHRC). The City of Oshawa promotes the principles of diversity, equity and inclusion and adheres to the tenets of the Canadian Human Rights Act and the Ontario Human Rights Code. The City of Oshawa encourages applications from women, Indigenous Peoples and persons of all cultures, ethnic origins, religions, abilities, ages, sexual orientations, and gender identities and expressions.

The City of Oshawa will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities and/or needs related to the OHRC. If you require an accommodation during the recruitment process or assistance with the application process please contact Human Resource Services. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.