Clarington

We're looking for a Student, Information Technology to join Clarington's Finance & Technology team!

Why Clarington?

Clarington is a community full of possibilities.

As one of the fastest-growing municipalities in Durham Region, Clarington is home to over 107,000 residents across four urban centres and 14 hamlets. With our population expected to double by 2051, Clarington offers a perfect blend of urban living and small-town charm. We're known for our thriving energy and agricultural sectors, vibrant historic downtowns, and exceptional quality of life.

Our team thrives in a collaborative environment that promotes work-life balance and meaningful community impact. We value accountability, integrity, and respect, and we are deeply committed to fostering equity, inclusion, and diversity in the workplace. Together, we're building a stronger Clarington — for today and for future generations.

The future is bright – and working with the Municipality of Clarington means you can help shape it. How will you make your mark?

About the Role

Clarington is growing and our workforce is, too!

The Information Technology Division requires a Summer Student to assist with IT support from May 19 to September 4, 2026. The duties and responsibilities of the position are performed under the direction of the Information Technology Manager.

Key Responsibilities

- Assisting in resolving hardware and software problems and providing support and assistance to users from all departments, in all Municipal facilities.
- Assisting in the implementation of new hardware and software solutions for all departments as directed by the Information Technology Manager.
- Will be required to attend other work sites within the Municipality.
- Perform other duties as assigned, including those specific to the department.

What you bring

- Candidates are being hired through the Canada Summer Jobs (CSJ) Program. In accordance with the CSJ Program, interested applicants must meet the following criteria:
- Be between the ages of 15 and 30 at the beginning of employment.
- Candidates must be enrolled or have recently graduated from an Information Technology and Computer related program.
- Demonstrated proficiency in MS-Windows including all MS-Office applications. i.e. (Outlook, Word, Excel, Access, and PowerPoint).

- Knowledge of MS O365 suite is an asset.
- Excellent written and verbal communication abilities.
- A commitment to exceptional customer service and professionalism.
- Must be legally entitled to work in Canada.

What we offer

- Pay rate: $20/hr
- Hours of work: 35 hours per week

Additional Information

A satisfactory criminal record check and proof of qualifications will be required for the successful candidate.

Pre-employment testing may consist of written and oral assessments. To be considered successful, candidates must achieve a minimum score of 60% on each test. The highest score attained across the assessments will be used in the final award decision.

How to Apply

Applications will be accepted until **February 2, 2026, at 11:59pm**.

To learn more about employment with the Municipality of Clarington and to apply for this exciting and challenging opportunity, visit: www.clarington.net/careers.

We thank all applicants for their interest. Only those selected for further consideration will be contacted.

Our Commitment to Equity

The Municipality of Clarington is a progressive and inclusive employer committed to equity, diversity, and creating a respectful and barrier-free workplace.

Accommodations are available throughout the recruitment process in accordance with the *Accessibility for Ontarians with Disabilities Act, 2005*. To request support or accessible formats, please contact the Human Resources Division at careers@clarington.net.

Privacy

Applicant information is collected under the authority of Section 11 of the *Municipal Act, 2001* for the purpose of evaluating the applicant. Questions about this collection can be directed to Human Resources at careers@clarington.net.