

Benefit from work-place

balance

The Town of Sylvan Lake is a thriving, connected lakeside community that is resident focused, visitor friendly and THE place to do business. Fifteen minutes from Red Deer, and an hour and a half from both Calgary and Edmonton, we offer the amenities of a larger center with the relaxed living atmosphere of a smaller community. With abundant year-round recreational and cultural activities, we have definitely earned the name of “Brilliant All Year!”

The Town of Sylvan Lake’s mission is to deliver responsible municipal services and infrastructure that support an outstanding quality of life, unforgettable experiences, and a strong, diverse economy. We achieve that through our values of integrity, accountability, engagement, innovation, diversity and inclusion and our highly skilled workforce.

Would you like to work with a dynamic, agile and resilient team in a beautiful community where people come on vacation? If so, we are seeking an experienced recreation Facility Operator:

Recreation Facility Operator III **Salary Range - \$33.87 – \$40.46 per Hour – 40 Hours Per Week** **Flexible Availability Required for Days, Evenings and Weekends**

The Recreation Facility Operator is responsible for the maintenance and preparation of ice surfaces for arenas and the curling rink, as well as overseeing staff in the setup, takedown, and upkeep of the facility for both ice and dryland events. This role ensures the facility is safe, clean, and ready for public use, supporting a variety of recreational programs and community events throughout the year.

SUMMARY OF FUNCTION

1. Installs, maintains, and removes ice, ensuring facility readiness for various activities.
 - Operates and maintains ice resurfacing equipment (e.g., Zamboni) for hockey arenas.
 - Prepares curling sheets prior to draws by scraping, cleaning, pebbling, clipping or dragging ice.
 - Cleans ice surface including rocks, rock beds, hacks, non-playing areas safeguarding the players has a clear, clean and safe club to curl.
 - Monitors all ice conditions daily and performs regular inspections and repairs to ensure quality and safety.
 - Performs ice installation and removal, including painting and marking as required.
 - Maintains refrigeration systems and monitor temperatures and humidity levels.
2. Assists with or performs minor repairs and routine and preventative maintenance of the ice plant equipment and summer maintenance.
3. Maintains and stores all ice-making/curling equipment, inventory of supplies and equipment.
 - Provides guidance, training/onboarding and assists with task assignment and oversight of operators.
4. Interacts professionally with facility users, addressing inquiries, concerns and emergencies as required.
5. May be required to perform duties outside of their primary responsibilities, including the Operator 1 and 2, Facility Attendant, or Custodial duties to support team or organizational goals and evolving business needs.

TRAINING AND EXPERIENCE REQUIREMENTS

1. Grade 12 or equivalent
2. Curling Operator 1&2 certification
3. Arena Operator 1&2 certification
4. 2-3 years' experience performing similar work in a recreation environment
5. Building Operator Level 1 & 2 are an asset
6. Strong leadership, communication and customer services skills
7. Valid Class 5 Alberta Drivers License
8. Clear RCMP Based Criminal Record check
9. Standard First Aid and CPR

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In exchange for your skills and services, we offer competitive pay, health and wellness benefits, training and development opportunities, recognition, flexibility, and support for you to maintain a work/life balance that meets your needs.

If you're looking for the opportunity to be able to positively impact your community and workplace and this opportunity fits your skillset, we would love to hear from you. Send your resume and cover letter to employment@sylvanlake.ca by end of day December 2, 2025.



The Town of Sylvan Lake is an equal opportunity employer and strongly supports diversity in the workplace; all candidates who are authorized to work in Canada and meet the qualifications are welcome to apply. We thank all applicants for their interest in this position; however, only those candidates who are selected for an interview will be contacted.