

Welcome to Northumberland County, where you can build a thriving career while making a lasting impact in our communities. We're a forward-thinking organization, setting the standard for county government by providing leadership and support to our municipalities and residents.

We're committed to your growth, offering educational and career development opportunities to help you reach your full potential. Our dedication to diversity, equity, and inclusion reflects the rich communities we serve, driving innovation and excellence in our workforce.

Join Northumberland County and be part of a team that values your growth, supports your well-being, and empowers you to make a difference.

Our long-term care home, the Golden Plough Lodge, is currently looking to fill the following existing vacancies:

Housekeeping Aide – Golden Plough Lodge

Permanent, Part-time (4 Position Available – 30 hours biweekly)

Hourly wage (as per the CUPE 1748 Collective Agreement) – starting at \$23.30/hr.

Work Location: 983 Burnham St, Cobourg, ON K9A 5J6

The Golden Plough Lodge is a one hundred and fifty-one (151) bed long-term care facility that is owned and operated by the County of Northumberland.

As a member of the Environmental Services team, you will be responsible for cleaning and servicing all bedrooms, bathrooms, utility areas, lobby areas, dining rooms and serveries, furniture, and other rooms and spaces as required.

Duties will include replenishing hand soap, chemicals, paper towels, cups and toilet tissue; all high and low dusting; vacuuming carpeted areas; polishing and dusting all furniture; moving residents' personal belonging as required; cleaning mirrors; cleaning interior of windows; dusting and damp mopping floors; and other duties as assigned. You will also be responsible for emptying wastebaskets and transporting other trash and waste to disposal areas. Your job duties are critical in the effective cleanliness of the long-term care home and to assure that the highest degree of quality in resident care is maintained at all times.

The ideal candidate is a grade 12 graduate capable of coping with a physically demanding workload. You have previous experience in institutional housekeeping, infection control procedures, and knowledge of the sanitation and safety code. You must have good oral and written communication skills, interpersonal skills and patience, ability to work independently and as part of a team, time management and organizational skills, and a proven good attendance record.

The successful candidate will be required to submit a satisfactory vulnerable sector check prior to the commencement of employment.

What Makes a Career at Northumberland County Different?

Unlock your potential: At Northumberland County, your growth matters. We offer professional development and provide opportunities that empower you to excel and advance in your career.

Join a passionate team: Be part of a diverse, inclusive team where collaboration thrives, and every voice is valued. Together, we achieve greatness.

The Best of Both Worlds: Enjoy the beauty of natural living alongside a vibrant, dynamic work

environment, offering the perfect blend of career success and work-life balance.

How to Apply:

When emailing your application, **please ensure your cover letter, résumé, and any other supporting documents are submitted in one file (preferably MS Word (docx) or Adobe (pdf)).**

We thank all applicants for their interest, however, only those selected for an interview will be notified.

We invite you to submit your application **by 4:30pm on Tuesday, November 18, 2025**, to:

Human Resources
County of Northumberland
555 Courthouse Road
Cobourg, ON K9A 5J6
Email: hr@northumberland.ca
Fax: 905-372-3046

Please note that accommodations are available, upon request, to support applicants with disabilities throughout the recruitment process. Please e-mail your request to accessibility@northumberland.ca or call 905-372-3329 ext. 2327. Alternative formats of this job posting are available upon request.

Personal information collected through the recruitment process will be used solely for the purpose of candidate selection, in accordance with the Municipal Freedom of Information and Protection of Privacy Act.