

# CASUAL BYLAW ENFORCEMENT OFFICER

## City of Nelson Competition #25CU74



### POSITION SUMMARY:

Under the supervision of the Manager of Bylaw Services, the Bylaw Enforcement Officer is responsible for enforcing the City of Nelson Bylaws.

### Essential Qualifications:

- Grade 12 or GED (General Equivalency Diploma)
- Preferred completion of Bylaw Level I Certification
- Valid Class 5 BC Driver's License
- WHMIS

### Skills and Abilities:

- Physical ability to carry out the duties of the position
- Ability to interact with other employees and the public in a tactful and courteous manner
- Ability to meet security clearance requirements of the Police Department
- Ability to operate in a computerized environment
- Ability to communicate effectively both verbally and in writing
- Ability to operate related equipment
- Ability to work with minimal supervision
- Ability to organize work
- Familiarity with related municipal bylaws and City of Nelson policies and procedures
- Familiarity with the City of Nelson/municipal and WorkSafe BC safety procedures

**Rate of Pay:** \$37.50 (PG 8 CUPE 339)

**Hours/Days of Work:** Varying. Every Saturday Required

**Application Deadline:** November 21, 2025

**Available Positions:** 1

To find a full description of the position role, including required qualifications and experience, please visit [nelson.ca/jobs](https://nelson.ca/jobs).

## We look forward to hearing from you!

Interested applicants should reference #25CU74 when submitting their resume and cover letter to [hr@nelson.ca](mailto:hr@nelson.ca)

The City of Nelson is an equal opportunity employer committed to employment equity.  
We encourage all qualified candidates to apply.