

Job opportunity

The Corporation of the Town of Orangeville invites applications for the position of

Water Works Operator

Infrastructure Services department

Public Works

(full-time position, 40 hours per week)

Located on the north-west edge of the Greater Toronto Area, less than one hour's drive from Toronto and just moments away from the natural beauty of the Niagara Escarpment, the Town of Orangeville (Town) offers an excellent combination of location, small-town charm and urban amenities. Situated in the picturesque natural setting of the Hills of Headwaters, Orangeville is home to over 30,000 residents and is the largest urban community and regional service centre within Dufferin County.

Orangeville is a great place to raise a family, with an excellent quality of life and a strong sense of community. The Town is committed to a values-based, thriving and collaborative work environment that supports our employees' success. Our values of respect, integrity, team and excellence (RITE) aren't just words, they're what we live by every day. They guide how we work together, do what is "RITE", make decisions and support each other. These values form the foundation of our workplace culture, helping us grow stronger as a team and better serve our community. Our employees are passionate about delivering high-quality programs and services to our residents and are proud to contribute to making Orangeville one of the exceptional places to live in Canada.

Position description

The Town of Orangeville has an opportunity available for the position of Water Works Operator. Reporting to the Supervisor, Water Works, Water Works Operators operate and maintain the Town's Water Supply and Distribution Systems.

Job duties

- Performing maintenance work on pumps, valves and other equipment in the water supply, treatment and distribution systems; assisting with maintenance work on water mains, valves, hydrants and other appurtenances in the water distribution system; and assisting with maintenance of the water work facilities (pump houses, treatment building, water storage facilities).
- Collecting operating data and water samples for microbiological and chemical testing, in accordance with approved procedures and regulations; and reviewing SCADA data to review system operation and ensuring compliance with applicable regulations.

- Responding to and documenting enquiries from the public with respect to the water supply and distribution system, as required; and completing annual training required by provincial regulation to maintain required drinking-water certificates.
- Perform on-call duties as required, once fully trained.
- Assisting with maintenance in other areas of Public Works, including working with Wastewater in the Wastewater Treatment and Wastewater Collection systems, Operations in the Stormwater system and roads network.
- Other duties as assigned.

Qualifications

- Secondary School Diploma.
- Certificates: Water Distribution and Supply Subsystem Class 1, and Water Treatment Subsystem Class 1.
- Certificates in Wastewater Treatment and Collection Operator are considered assets.
- One (1) year of experience in the operation and maintenance of water supply, treatment, and distribution systems.
- Valid Class G Ontario driver's licence.
- A valid Class DZ driver's license is an asset.
- Experience using Microsoft Office, and SCADA systems.
- Thorough understanding of the requirements of the applicable regulations that pertain to the operation and maintenance of water supply, water treatment and water distribution systems.
- Must reside in a location not more than thirty (30) minutes driving distance from the Operations Centre to be able to respond to alarms and other emergency situations; must be available for and respond to emergency calls relating to the operation of the water supply, treatment and distribution systems during evenings and weekends in accordance with an on-call rotation schedule.

Compensation:

- Minimum rate \$34.13 per hour, maximum rate \$44.94 per hour (2025 Pay Grid)
- Hourly rate upon hire is dependent on the level of OWWCO Water/Wastewater Licenses held by the successful candidates (note that the posted minimum rate requires Class 1 licenses, at minimum)
- Rate progression is dependent on Town of Orangeville service and licenses held by the successful candidates
- The successful candidate shall receive a comprehensive benefits package

Qualified candidates are invited to apply no later than 4 p.m. on November 21, 2025.

Applications may be submitted online or in person at Town Hall, 87 Broadway, addressed

to Human Resources. Please do not email your application. Please note that only those who are selected for an interview will be contacted by Human Resources.

To select the best candidates to serve the Town of Orangeville and its people, several screening tools, including police record checks, may be required as part of the hiring process for certain employment or volunteer positions. When requested, applicants are required to provide a police record check as a condition of their offer of employment. Police record checks must be dated within three (3) months of the employment offer to be considered valid. The specific type of police record check required will be indicated in the job posting qualifications.

The Town of Orangeville is an equal opportunity employer. Accommodations are available for all parts of the recruitment process, and applicants are asked to make their needs known in advance. By submitting your personal information to the Town of Orangeville, you consent to the collection, use and disclosure of that information in connection with our recruitment, hiring and/or employment processes. Personal information on this form is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25, as amended, and will be used to determine the qualifications for employment with the Town of Orangeville. Questions about this collection should be directed to the manager, Human Resources at 87 Broadway, Orangeville, Ontario L9W 1K1.

Questions about this posting?

Human Resources, Town of Orangeville
Email: hr@orangeville.ca
Phone: 519-941-0440 ext. 7304