

BUILD A CITY. BUILD A FUTURE.



GIS SPECIALIST 1

As one of the fastest growing cities in Canada, City of Surrey is a globally recognized leader in building vibrant, sustainable communities through technology and innovation. City of Surrey employees are talented innovators, inspired by meaningful work and the opportunity to drive our city—and their careers—forward. Build a City. Build a Future at the City of Surrey

SCOPE

The GIS Specialist 1 is responsible for the maintenance of geospatial data, as well as the design and creation of digital products such as maps, display, and reports.

EMPLOYMENT STATUS

Union - CUPE Local 402 – Regular Full-Time

RESPONSIBILITIES

- Designs and creates maps, presentation material, documents, databases and other digital products utilizing GIS and CAD knowledge and skills.
- Communicates problems, identifies deficiencies and suggests solutions to GIS data related issues.
- Update GIS data based on Cityworks (Surrey's maintenance management system) and other data management duties related to Cityworks.
- Performs other duties as required.

QUALIFICATIONS

- Completed a Bachelor's Degree in an acceptable related engineering discipline from a recognized post-secondary institution, plus 1 year of directly related and relevant experience.

OR

- Completed a Diploma in an acceptable related engineering discipline from a recognized post-secondary institution, plus 3 years of directly related and relevant experience.

OR

- Completed technical courses in the field, plus 5 years of directly related and relevant experience.
- Experience in a municipal setting is preferred.

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Qualified applicants will be able to demonstrate the following knowledge, skills, and abilities:

- Able to read and interpret engineering drawings (design and as-built)
- Demonstrable experience with esri ArcGIS platform, and executing GIS best practices
- Considerable knowledge with various CAD and GIS file formats
- High amount of accuracy and attention to detail
- Able to build and maintain effective working relationships with key internal and external stakeholders
- Able to deliver value-added customer service
- Strong problem solving skills

OTHER INFORMATION

Pay Steps Hourly Rate (2024 Rates)

Step 1	\$38.98
Step 2	\$40.60
Step 3	\$42.19
Step 4	\$43.77

This Posting Closes on November 6, 2025

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