

Benefit from work-place

balance

The Town of Sylvan Lake is a thriving, connected lakeside community that is resident focused, visitor friendly and THE place to do business. Fifteen minutes from Red Deer, and an hour and a half from both Calgary and Edmonton, we offer the amenities of a larger center with the relaxed living atmosphere of a smaller community. With abundant year-round recreational and cultural activities, we have definitely earned the name of "Brilliant All Year!"

The Town of Sylvan Lake's mission is to deliver responsible municipal services and infrastructure that support an outstanding quality of life, unforgettable experiences, and a strong, diverse economy. We achieve that through our values of integrity, accountability, engagement, innovation, diversity and inclusion and our highly skilled workforce.

Would you like to work with a dynamic, agile and resilient team in a beautiful community where people come on vacation? If so, we are seeking a Municipal Utility Operator experienced and certified in water, wastewater systems.

Environmental Services Utility Operator – Permanent, Full-Time Hourly Wage \$35.81 - \$42.76

The Environmental Services Utility Operator ensures the municipality fulfills its duty and responsibilities in meeting legislated and regulatory requirements in the provision of safe, quality drinking water to the community, protection of the environment in the treatment and discharge of wastewater, and mitigation of the potential risk of storm water damage by safely, effectively and efficiently completing the operations and maintenance work of the town's water/wastewater/storm sewer systems.

SUMMARY OF FUNCTION:

1. Completes the field work required to ensure the safe and reliable operation of the water treatment/distribution, wastewater collection and storm water management system.
 - Repairs and maintains specific job-related equipment and structures
 - Ensures work is completed efficiently and effectively
 - Ensures procedures, practices are followed, and legislated requirements are met to maintain compliance
 - Ensures quality assurance and quality control of all tasks
2. Participates in on-call rotation
3. Maintains the knowledge and training necessary to support the system and models effective communication, ethical and professional behavior and practices
4. Ensures compliance with municipal bylaws, policies, and procedures
5. Identifies necessary maintenance, repair and upgrades for equipment, facilities, and infrastructure
6. Reports all risks associated to the utility to the Lead Operator, immediately; including, but not limited to any non-compliances, lack of redundancy within the system, critical failures, incidents, and accidents.
7. Reads and records consumption of residential and commercial water meters.
8. Installs, repairs, and troubleshoots meter devices.
9. Provides excellent customer service to employees, residents, and stakeholders.
 - Responds to concerns in a professional, timely manner
 - Investigates service requests regarding water/wastewater/storm systems in a timely manner

TRAINING AND EXPERIENCE REQUIREMENTS:

- Grade 12, GED or equivalent
- Successful completion of a post-secondary program or degree in Water and Wastewater, Science, Environmental Studies, Engineering, or Hydrology, will be considered an asset
- Three (3) years' experience in a class 3 or higher wastewater collections / water distribution/ and class 1 water treatment system
- Underground water and wastewater infrastructure and excavating equipment experience is an asset

Benefit from work-place

balance

- A valid Class 3 driver's license, with Q endorsement
- Level 3 Wastewater Collection AEP certification
- Level 3 Water Distribution AEP certification
- Level 1 Water Treatment AEP certification
- Standard First Aid and C.P.R
- RCMP Based Criminal Record Check as deemed acceptable by The Town

In exchange for your skills and services, we offer competitive pay, health, wellness and pension benefits, training and development opportunities, recognition, flexibility, and support for you to maintain a work/life balance that meets your needs.

To apply, send your resume and cover letter to employment@sylvanlake.ca by October 30, 2025.



The Town of Sylvan Lake is an equal opportunity employer and strongly supports diversity in the workplace; all candidates who are authorized to work in Canada and meet the qualifications are welcome to apply. We thank all applicants for their interest in this position; however, only those candidates who are selected for an interview will be contacted.