



ASSISTANT DEPUTY FIRE CHIEF- Internal and External Posting

OROMOCTO FIRE DEPARTMENT

Salary Range: \$95,029 – \$118,786

Closing Date: October 28, 2025

YOUR OPPORTUNITY

The Oromocto Fire Department seeks a dedicated, experienced, and dynamic leader to join our management team as an Assistant Deputy Fire Chief. This senior role oversees divisional operations, fire prevention, inspections and investigations, training, and strategic planning and policy development. The successful candidate will also serve as a Senior On-call Officer rotating and act for the Deputy Chief as required.

This position requires strong leadership, sound judgment, and working effectively with staff, municipal officials, partner agencies, and the public. A high level of professionalism, integrity, and the ability to manage multiple responsibilities in a high-paced environment is essential.

WHY OROMOCTO

Located in New Brunswick's Capital Region, Oromocto is home to Canadian Forces Base Gagetown, one of the largest military training facilities in the Commonwealth. With outstanding municipal services and a small-town feel, Oromocto offers an excellent quality of life—minutes from Fredericton and only an hour from Saint John. Our trails, parks, and rivers make it a dream location for outdoor enthusiasts and families alike.

WHAT YOU'LL DO

- Lead fire prevention programs, inspections, investigations, and public education.
- Supervise staff during emergency and non-emergency operations.
- Maintain and enhance department records management systems.
- Provide operational and policy advice to the Fire Chief.
- Assist in budget preparation and monitoring.
- Coordinate internal training and oversee staff development.
- Represent the department on various committees and inter-agency initiatives.
- Respond to emergencies as a Chief Officer and assume command as required.
- Serve in an on-call rotation for 24/7 coverage.



WHAT YOU'LL BRING

Required:

- Minimum 15 years of experience in the fire service with proven supervisory experience.
- NFPA 1001 Levels I & II (or equivalent).
- NFPA 1021 Level III; Instructor I; Medical First Responder.
- Valid Class 3E Driver's License.
- Demonstrated leadership, communication, and conflict resolution skills.
- Strong knowledge of OH&S and WorkSafe NB regulations.
- Experience in unionized environments and working with diverse teams.
- A strong, demonstrated track record of delivering training and developing personnel.
- Innovative and current knowledge of fire service techniques, tools, and best practices.

Preferred:

- NFPA 1031, 1033, 1041 Level II; Fire Officer I (or a willingness to complete if not yet trained).
- Fire Science, Emergency Management, or Public Administration education.
- Experience in a composite department, and technical rescue operations.

DESIRED SKILLS & BEHAVIOURS

- Strategic Planning: Clear goal-setting and long-range thinking.
- Leadership: Builds accountability, safety, and growth in others.
- Collaboration: Fosters partnerships across ranks and departments.
- Communication: Conveys expectations and decisions effectively.
- Professionalism: Acts with integrity and ethical responsibility.
- Change Leadership: Leads teams through evolving priorities.
- Financial Stewardship: Manages budgets and resources wisely.
- Service Excellence: Prioritizes high-quality, respectful service.



WHAT WE OFFER

- Competitive salary and vacation
- Defined Benefit Pension Plan
- Comprehensive benefits package or allowance
- Employee & Family Assistance Program (EFAP)
- Professional development and training opportunities

CONDITIONS OF EMPLOYMENT

- Permanent, full-time, Monday–Friday, with after-hours and emergency callout requirements.
- Must reside within Oromocto town limits (per Town Policy #4-85 Level 1A).
- Satisfactory vulnerable sector check and driver's abstract.

HOW TO APPLY

Interested applicants should submit the following:

- Application for Employment Form
- Cover letter and résumé
- Proof of relevant certifications and valid driver's license
- Portfolio (if applicable)

Submit your application in confidence to:

Town of Oromocto, Human Resources

Email: HR@oromocto.ca

Website: www.oromocto.ca

We thank all applicants for their interest. Only those selected for an interview will be contacted.