

Employment Opportunity

General Manager, Community and Infrastructure Services Permanent Full-Time

Morinville is a growing community with deep roots and a clear focus on the future. Under new leadership, the organization is embracing a period of renewal—strengthening internal systems, advancing strategic priorities, and cultivating a culture grounded in trust, accountability, and service to community.

We are currently seeking a full-time General Manager, Community and Infrastructure Services to help lead that work during a time of transformation and change. Guided by a commitment to collaboration, innovation, and public service, Morinville is focused on delivering exceptional, reliable, and well-managed community programs and infrastructure that enhance quality of life and support sustainable growth.

This executive role requires a strong balance of strategic vision and operational discipline, with a focus on effective, integrated service delivery and sound business management across multiple departments. The successful candidate will bring a collaborative leadership approach, sound judgment, and the ability to translate strategic direction into measurable operational outcomes that achieve Council's goals and strengthen community confidence.

As a key member of the Executive Leadership Team, this role provides strategic, operational, and forward-looking leadership across several departments, including Community Services, Community Safety Services and Infrastructure Services. With three direct reports and a team of more than 60 full-time and 100 part-time, casual, seasonal, and paid-on-call staff, the General Manager plays a vital role in ensuring the effective delivery of essential municipal services. The position also works closely with regional partners, the Government of Alberta, and other agencies to advance shared priorities and strengthen community resilience.

Key Responsibilities:

- Lead the planning, coordination, and performance management of service delivery within Community Services, Safety Services, and Infrastructure Services.
- Ensure clear standards of service, risk management, and compliance are embedded in divisional operations.
- Provide mentorship and direction to departmental managers, ensuring accountability for results and continuous improvement in service quality and efficiency.
- Oversee the development and execution of divisional business and asset management plans, ensuring rigorous alignment between operational delivery, long-term asset sustainability, and Council priorities.
- Champion innovation, evidence-based decision-making, and continuous improvement in municipal service design and delivery.

Requirements:

- 4-year bachelor's degree in areas such as Public or Business Administration, Engineering, Environmental Science, or related discipline in community development, social sciences or public safety is required.
- A master's degree in Management, Public Administration, or a related discipline is an asset.
- Additional certification in asset management and/or project management would be considered an asset.
- Minimum 10 years' experience at a senior-level management position.
- Demonstrated leadership experience in at least one of the division's primary service areas, such as infrastructure management, community services, or protective/emergency services, with a broad understanding across the others.
- Proven ability to communicate effectively, both verbally and in writing, including public presentations and report writing.
- Demonstrated skill in strategic and business planning, policy development, and service level analysis that supports evidence-based decision-making.
- Experience in human resource management and supervision, including recruitment, performance management, and staff coaching.
- Proficient with computer technology, including Microsoft Office programs such as Word, Outlook, and PowerPoint.
- Satisfactory Criminal Record Check required prior to commencement of employment.

Compensation/Hours of Work: Annual salary range of \$167,167 to \$199,607 (7 Step Grid), based on a 35-hour work week. We offer a comprehensive benefits package including Pension, professional development opportunities, and a supportive work environment.

Application Deadline: November 12, 2025

To apply to this position please visit www.morinville.ca/careers

We thank all applicants for their interest; however, only those under consideration will be contacted.

The Town of Morinville values and supports diversity and inclusion in the workplace and encourages all qualified individuals to apply. Accessibility accommodations are available on request for candidates taking part in all aspects of the selection process.