

EMERGENCY MANAGEMENT SPECIALIST (FULL-TIME)

Competition #2025-39

October 9, 2025



The Fraser Valley Regional District is a local government that delivers over 100 services to residents living in its eight electoral areas and six-member municipalities. Stretching from Abbotsford to Boston Bar, the FVRD is one of the fastest-growing regional districts in BC. The Fraser Valley offers a great place to work and live with a mix of rural and urban lifestyles along with an abundance of recreational and cultural opportunities.

People are at the center of everything we do, and we strive to put the needs of those we serve and the employees in the organization at the forefront of our day-to-day work. We are an organization that values teamwork and respect. We are committed to diversity, equity, inclusion, and being representative of the region we serve. We are dedicated to the ongoing process of building relationships and examining our work to ensure that the principles of inclusion, collaboration, and reconciliation are included.

We have a dynamic opportunity for a self-motivated individual to join the FVRD as an Emergency Management Specialist. Reporting to the Manager of Emergency Management, a typical week could involve supporting the Emergency Management Department work plan, advancing the Preparedness, Resiliency and Emergency Program (PREP), coordinating Disaster & Emergency Management (DEM), and leading Emergency Operations Centre (EOC) training and exercises. You will also share on-call duty officer responsibilities, which includes supporting EOC activations and providing aid services to evacuees. In our dynamic environment, your strong analytical and problem-solving skills will be key to success.

The ideal candidate will possess:

- » Post-secondary education in Disaster & Emergency Management (DEM) and/or Local Government Administration, combined with several years of related experience in local government or an equivalent mix of training and experience;
- » Knowledge of local government policy, operations, and DEM principles in practice, and FireSmart principles;
- » Grant management and project management skills;
- » High proficiency with Microsoft Office Suite and the ability to adapt quickly to new software;
- » Strong written communication skills, with the ability to produce clear reports, plans, and correspondence;
- » Confident verbal and public relations skills, with the ability to engage effectively with elected officials, staff, volunteers, external agencies, and the public;
- » The ability to work independently, exercise sound judgment, and maintain positive working relationships at all levels; and
- » Strong organizational and problem-solving skills, with the ability to manage competing priorities in a fast-paced environment.

This exempt position has an annual salary range of \$75,506 – \$86,715 and is supplemented by a comprehensive and competitive benefits package.

Grow your career in an organization that welcomes your ideas and innovations for Disaster and Emergency Management. Take advantage of employee programs that include support for mental well-being, and physical health through our onsite gym. We offer a supportive, team-based work environment with an emphasis on collaboration. We believe in lifelong learning and are committed to providing and supporting training and professional development opportunities for our staff.

If you are ready to make a difference in community resilience, we want to hear from you. Please submit your resume, along with a cover letter, indicating how you meet the qualifications. Visit www.fvrd.ca/careers to apply for this competition by 4:30 p.m. on October 30, 2025.

While we appreciate the interest of all applicants, only those candidates under consideration will be contacted.