

Clarington

We're looking for a Temporary Building Services II to join Clarington's Public Services team!

If you require this information in an alternate format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

Why Clarington

Vacancy Status: This posting is for an existing vacancy.

Clarington is a place of possibilities.

With a population set to double by 2051, Clarington is one of the fastest-growing municipalities in Durham Region with more than 107,000 people across four urban centres and 14 hamlets. Clarington offers a perfect blend of urban living and country charm and is known for its thriving energy and agriculture sectors, historic downtowns and as a great place to live, work and play.

Our people enjoy a collaborative work environment, work-life balance, and are at the forefront of community impact. We value accountability, integrity and respect, and are committed to fostering equity, inclusion and diversity in the workplace. Together, we are striving to enhance the quality of life for residents today and for future generations who call Clarington home.

The future is bright – and working with the Municipality of Clarington means you can help shape it. How will you make your mark?

Position Snapshot

Clarington is growing and our workforce is, too!

The duties and responsibilities of the Building Services II position are performed under the supervision of the Facilities Supervisor. The position is expected to work both day and afternoon shifts and may be subject to work evening and weekends if required.

What you'll be doing

Your responsibilities include but are not limited to:

- Performing cleaning tasks and ensure the custodial and cleaning and disinfection procedures are followed.
- Providing routine service to heating, ventilation and air conditioning systems.
- Carrying out ground's maintenance.
- Performing risk management inspections, preventative maintenance and record documentation in various buildings, HVAC, electrical, plumbing and life safety equipment.
- Staying up to date with the most current requirements of the Technical Safety Standards Act and Regulations (Elevating Devices, Fuels, and Boilers & Pressure Vessels).
- Maintaining a safe environment for employees and the public, ensuring the buildings are in good working order and providing exceptional customer service.
- Working in compliance with the Asbestos Management Plan.

- Troubleshooting and complete minor renovations, repairs, and building projects.
- Other duties as assigned.

What you bring

The successful candidate will have:

- Graduate of a relevant Community College program or possess equivalent combination of education and experience to the satisfaction of the Director of Community Services.
- Minimum two (2) years experience and knowledge of custodial and building maintenance, including heating, ventilation and air conditioning units, and the ability to follow assigned work routines is essential.
- Operator of Small Drinking Water Systems certification.
- Working knowledge of the Ontario Building Code, and Ontario Fire Code.
- Must be able to perform heavy lifting.
- Proficient in the use of various tools and mechanical equipment.
- Be organized and detail orientated in taking daily logs and safety notes.
- A Trades Certificate in a related discipline would be considered an asset (electrical, plumbing, HVAC etc.).
- Working at Heights certification is required.
- Proficient in the use of Office 365 applications (Word, Excel, SharePoint etc.)
- Aerial Elevated Work Platform Training is considered an asset.
- Current First Aid Certificate, WHMIS and familiarity with the Occupational Health and Safety Act is an asset.
- Possess and maintain a valid Ontario Driver's License Class "G" and access to reliable transportation.
- Must be able to legally work in Canada.

What we offer

- Hourly Rate: \$29.71 to \$37.01 - Code 4 of the 2025 Outside Collective Agreement.
- Hours of work: up to 40 hours per week including evenings, weekends, and holidays.

We are an equal opportunity employer

The Municipality of Clarington is a progressive employer committed to equity, inclusion and diversity within its community and organization. We are committed to building an inclusive and barrier-free environment for our team.

We are pleased to accommodate individual needs in accordance with the Accessibility for Ontarians with Disabilities Act, 2005, within our recruitment process. If you require accommodation at any time throughout the recruitment process or in performing your position, should you be selected, please contact the Human Resources Division at careers@clarington.net.

Additional information and requirements

Prior to starting the position, the successful candidate must provide, at their own expense, a current Driver's Abstract and proof of a valid Ontario Driver's "G" License. As well as a current (within the last 180 days) satisfactory criminal reference check, directly from a Canadian Police Information Centre. Criminal Records Checks from third party agencies are not acceptable. Applicants who have been employed with the Municipality within the last year and have

provided a criminal reference check within the last 365 days are exempt from providing another criminal reference check.

Privacy

Applicant information is collected under the authority of The Municipal Act, 2001 and the Municipal Freedom of Information and Protection of Privacy Act for the purpose of evaluating the applicant. Questions about this collection should be directed to the Municipal Clerk, 40 Temperance Street, Bowmanville, ON L1C 3A6 or by phone at 905-623-3379 ext. 2109.

Ready to apply?

Please submit your application online by **December 11, 2025, at 11:59 PM.**

We thank all applicants for their interest. However, only those under consideration will be contacted.