

Community Services Officer - Training Opportunity (Permanent, Full-Time) - 1765

Close Date:

October 23, 2025

At the City of Kamloops, we believe in progressive and barrier-free recruitment for everybody every day. This means employment opportunities for all in a safe, inclusive and diverse workplace. We know our city is stronger when we hire qualified individuals from different backgrounds with diverse experiences, cultures and perspectives.

We are focused on creating the highest levels of service excellence, based on an organization-wide community culture that celebrates our employees who make it all happen. We are known as Canada's Tournament Capital and are famous for our hospitality and community spirit, traits that make us a leader! Recreation, sports, arts and culture, health care, social activities, volunteerism, and affordable housing all meld to form a unique blend of big-city amenities with small-town ambience. This is Kamloops!

Let's make Kamloops shine! Join our team today.

Position Overview

Looking for an exciting opportunity to gain experience and make a positive impact on your community? The City of Kamloops is seeking permanent, full-time Community Services Officers to join our team.

Make a Meaningful Difference in Your Community.

The City is currently seeking a dedicated and responsible Community Services Officer to join our Community Services department. This multifaceted role involves regulatory enforcement, public education, custodial oversight, and engagement with Community partners. The successful candidate will demonstrate sound judgment, professionalism, and a commitment to public safety while performing inspections, managing sensitive interactions, and maintaining high standards in both field and custodial environments. If you are looking for a challenging yet rewarding opportunity to serve your community with integrity, we encourage you to apply!

Living in Kamloops

We are known as Canada's Tournament Capital and are famous for our hospitality and community spirit, traits that make us a leader! Recreation, sports, arts and culture, health care, social activities, volunteerism, and affordable housing all meld to form a unique blend of big-city amenities with small-town ambience.

We have world class, hiking and biking trails, ski resorts, green spaces, and facilities to fit whatever your passions are! We are nestled in the interior of British Columbia a few hours away from the Okanagan lakes and the Vancouver coastline. This is Kamloops!

Watch this video to learn more about the department! <https://youtu.be/3CeKwVjuBeA>

The successful candidate must have the following qualifications:

1. Completion of senior secondary school or its equivalent.
2. Completion of two years post-secondary education in one of the following (or a combination of the following):
 - Police and Justice
 - Criminology
 - Law Enforcement Studies
 - Corrections & Youth Justice
 - Human Service Worker Studies

OR

Completion of British Columbia Auxiliary Constable Training Program or Police Officer Training.

OR

Minimum of one-year previous experience in the enforcement of municipal bylaws and regulations or as a Custodial Guard, in Corrections, or as a Sheriff.

OR

Completion of Justice Institute Level I and II Enforcement Certificates or equivalent with six (6) months of experience in a customer relations/service position.

3. Ability to obtain the Justice Institute Level I and II Enforcement Certificates or equivalent (if not already held).
4. Valid Occupational Level 1 First Aid Certificate.
5. Valid BC Driver's Licence Class 5 - or equivalent.
6. Ability to obtain WHMIS Certification.
7. Proficient in basic Word and basic Excel, as demonstrated through testing. (70% pass rate is required).
8. Ability to obtain and maintain RCMP Reliability Security Clearance. If you are unable to obtain or maintain an RCMP Reliability Security Clearance, your employment with the City will be terminated. (To be considered for an RCMP Reliability Security Clearance, applicants must be a Canadian citizen or have Permanent Resident Status in Canada. Note: individuals with Permanent Resident Status must have resided (physically present) in Canada for the last five (5) consecutive years).
9. Physical abilities requirement, as demonstrated through testing.

For new hires, and for those working in designated positions of trust, including those working directly with vulnerable persons, no formal offer of employment will be made until an applicant completes a police information check. A comprehensive benefits package is included with this position. This is a CUPE local 900 position.

More than one may be hired.

Please see the attached job description for a fully qualified Community Services Officer for more details and review the attached Training Opportunity Terms and Conditions.

Awarding of Training Opportunity:

To be successful for this training opportunity, senior applicants must meet the above requirements. Applicants are able to participate in a maximum of two training opportunities at the City of Kamloops.

On-the-Job Experience and Training:

The successful candidates for this opportunity will be gaining experience and education towards becoming a fully qualified Community Services Officer. The exact length of the training opportunity may vary based on the previous experience of the successful candidates but will be a maximum of two years.

Pay Rate:

The successful applicants for this training opportunity will receive the pay rate of Pay Grade 11 (outside), \$38.438 per hour. After successful completion of the Training Opportunity and being deemed fully qualified, the incumbents will move to a Pay Grade 12 (outside), \$40.316 per hour.

Employee Commitment:

Upon successful completion of the training opportunity, the applicants must remain in the position for the same amount of time that the employee spent completing the training opportunity.

Hourly Rate

The successful applicants for this training opportunity will receive the pay rate of Pay Grade 11 (outside), \$38.438 per hour. After successful completion of the Training Opportunity and being deemed fully qualified, the incumbents will move to a Pay Grade 12 (outside), \$40.316 per hour.

Hours & Days of Work

4 days on / 4 days off* 12 hour shifts 6:00 a.m. – 6:00 p.m. 6:00 p.m. – 6:00 a.m. *Shift allocated based on shift pattern availability*

Hours per Week

44

Please note if you need assistance or have individual needs or requirements throughout the application process, contact the Human Resources Department by telephone, email hr@kamloops.ca or in person at 6-510 Lorne Street so we can better support you.

External job postings are open to everyone. We are an equal opportunity employer and thank all applicants for their interest. Please be sure to review the application requirements of each job you apply for. Only those selected to participate in the recruitment process will be contacted.

Applications are accepted online at kamloops.ca/careers.