



Make working for
The City work for you.



Team Lead, Integration and Planning

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join [The City of Calgary](#). City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

As Team Lead, Integration and Planning, you will be responsible for tracking and reporting on facility portfolio performance using financial, operational, and benefits data to support investment readiness and alignment with service needs and funding frameworks. You will coordinate financial stacking, benefit realization tracking, and data integration to ensure capital investment plans are fundable, sequenced, and aligned with corporate finance rules and service delivery requirements. Primary duties include:

- Compile and analyze facility portfolio data to assess utilization, condition, cost, and service alignment.
- Prepare and deliver tactical reports and dashboards to support strategic decision-making and inform investment decisions.
- Supervise and coach a multidisciplinary team, promoting a culture of accountability, innovation, and continuous improvement.
- Guide the team in applying scope management practices to improve delivery timelines and outcomes.
- Apply the Benefits Realization Framework to monitor and report on capital investment outcomes.
- Manage a portfolio-level benefits tracking and reporting system that supports governance, accountability, and performance transparency.
- Compile and organize inputs to support the development of capital funding stacks in alignment with financial policies.
- Support the development of knowledge management solutions and data governance practices.

Qualifications

- A degree in Public Administration, Business, Accounting, Economics, Planning, Political Science, Finance, or a related field and at least 8 years of progressively responsible experience in infrastructure planning, capital program development, or public sector service delivery.
- Equivalent combinations of education and experience may be considered.
- Experience in supervising, coaching, and mentoring staff will be considered an asset.
- Experience in facilitation, report writing, and developing presentations will be considered an asset.
- Certifications as a Project Management Professional (PMP) Program Management Professional (PgMP), or Financial Modeling & Valuation Analyst (FMVA) will be considered an asset.
- The successful candidate will possess excellent communication, innovation, and leadership skills, along with the ability to foster collaboration and organization among multiple parties.

Pre-employment Requirements

- Applicants will be tested for appropriate skills.
- Successful applicants must provide proof of qualifications.

Workstyle

- This position may be eligible to work from home for at least part of the time as one of several flexible work options available to City employees. Such arrangements are based on the operational requirements of the position and employee suitability and are subject to change based on operational needs and corporate direction.

Union: Exempt	Business Unit: Project Development
Position Type: 1 Permanent	Location: 800 Macleod Trail SE
Compensation: Level A2 \$113,400 – 141,700 per annum	Days of Work: This position typically works a 5 day work week, earning 1 day off in each 3 week cycle.
Hours of work: Standard 35 hour work week	Apply By: October 24, 2025
Audience: Internal/External	Job ID #: 312673

Apply online at www.calgary.ca/careers