



FULL-TIME DISTRIBUTION/COLLECTION OPERATORS
(Environmental Services – Public Utilities)
(Distribution/Collection – Pine/King Street)
(OIT – CLASS 3)
(COMPETITION NO.: PWE-2025-26)



Posting Date:	October 3, 2025	Closing Date:	October 10, 2025
Department:	Environmental Services	Hours per Week:	40 hours per week
Benefits Entitlement:	Yes	Existing Position:	Yes
Pension Entitlement:	Yes – Employer Matched Contributions		
Salary Level:	\$30.70 - \$33.04 (2025)**	Union:	CUPE Local 210

****Candidates who do not possess the OIT licence will be paid the Labourer rate (\$29.22 – 2025) until such time they obtain the licencing. Once confirmation of the licencing has been provided, the OIT Operator rate will apply.**

Interviews are tentatively scheduled for October 29, 2025. Further details (including time and location) will be provided to candidates selected for interviews.

Duties

- Operate and complete maintenance on water distribution system such as valves, hydrants, water line tapping, removing snow around hydrants, repair of water line, and other related work as directed by the Supervisor.
- Operate and complete maintenance on sewer collection system such as repairing manhole and catch basin structures, and repair of sewer line, and other related work as directed by the Supervisor.
- Operate water and sewer related industry equipment, including but not limited to vacuum and hydraulic flushing truck, tapping machine, and other equipment required by the Department.
- Conduct pre and post inspection checks and perform routine maintenance on the equipment in accordance with approved check list and maintenance programs.
- Ensure that equipment is kept in clean condition as required and report any malfunction.
- Ensure that the work is completed and equipment is operated in a safe, efficient, effective and responsible manner, and in accordance with all Legislation, and Department Standard Operating Procedures.
- Report Adverse Water Quality Incidents, non-conformances & non-compliances, hazards or operational problems associated with the operation. When designated as Overall In-Charge (OIC), ensure these are reported in accordance with regulatory and organizational requirements.
- Maintain accurate records of works undertaken and respond to two-way radio when assistance is required.
- Carry out weekend water and sewer on call duties on a rotational basis.
- Carry out work on assigned shift schedules.
- Perform other duties as assigned by the Supervisor.

Qualifications

- Certification Requirements:
 - Must possess and maintain a valid Class 1 Water Distribution Operator Certificate (O. Reg. 128/04) and a valid Class 1 Wastewater Collection Facility Operator Licence (O. Reg. 129/04).
 - OR, for candidates without Class 1 certification:
 - Obtain an Operator-in-Training (OIT) Certificate for both Water Distribution and Wastewater Collection within 4 months of hire (self-study expected).
 - Study, write, and successfully pass the Class 1 Water Distribution and Class 1 Wastewater Collection exams within 18 months of hire.
 - Must write and pass the Provincial mandatory entry-level Drinking Water course for Drinking Water Operators within 1 year of hire.
- Driver's Licence: applicants required to obtain Class "DZ" within 4 months.
- Demonstrated skills, knowledge, and ability to operate multiple pieces of industry-related equipment.
- Ability to follow oral and written instructions and compile reports.
- Required to work various shifts, including weekends and rotational schedules.
- Good knowledge of City streets and locations.
- Ability to lift and work with heavy objects such as manhole covers, frames, and industry-related materials.
- Demonstrated ability to safely carry out repairs to water, sewer, and storm systems.
- Demonstrated knowledge and ability to operate components of water, sanitary, and storm sewer systems.

Please include your valid licences (if applicable) for review with your application.

NOTE: The City of Timmins will assist with the training requirements to obtain licensing (including DZ license).

How to Apply

To apply for this position, applications must be received by the Human Resources Department no later than **4:00 pm** on the closing date of **October 10, 2025**.

Via Email human_resources@timmins.ca

The City of Timmins is committed to providing a safe and supportive workplace where diversity, equity and inclusion are at the core of how we conduct business. As part of this commitment, we will ensure that persons with disabilities are provided reasonable accommodations throughout the recruitment and selection process, in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act. We thank all applicants for their interest; however, only candidates under consideration will be contacted.

www.timmins.ca
www.movetotimmins.ca
[\(705\) 264-1331](tel:(705)264-1331)