

DISTRICT OF PORT EDWARD PUBLIC WORKS MANAGER



The District of Port Edward is offering a career opportunity for an experienced Public Works Manager to provide leadership and oversight for the Public Works department and water and sewer systems.

WHERE YOU'LL WORK

The District of Port Edward is a vibrant and growing community of approximately 500 people. Situated on the traditional unceded territory of the Ts'msyen (Tsimshian) people, Port Edward is 15 kilometers from the City of Prince Rupert on the beautiful Pacific North Coast. The District is nestled amidst pristine wilderness, at the mouth of the Skeena River and adjacent to boundless development opportunities associated with the Port of Prince Rupert.

WHAT YOU'LL DO

Reporting to the Chief Administrative Officer (CAO), you will oversee daily operations of the public works department, including planning and managing infrastructure projects, supervising staff, and ensuring compliance with regulatory standards. You will be driven and have excellent communication skills and a demonstrated ability to effectively manage people and construction projects. You will regularly interact with the public in a variety of capacities, using your excellent customer service and interpersonal skills. Interest and/or experience in finance, engineering and planning would be an asset, as well as an attitude of a self-starter. You will:

- Prepare budgets and implement resource allocation in a responsible and cost-effective manner.
- Maintain effective communication with government officials, contractors and the community.
- Manage day to day operations.
- Manage and lead a team of 6 – 10 public works staff.
- Upkeep and development of municipal facilities and infrastructure including: parks, roads, storm drainage as well as water and wastewater treatment facilities.
- Work with different levels of government including neighbouring municipalities, provincial, federal, and First Nations partners.

WHAT YOU'LL BRING WITH YOU

- Strong leadership ability with proven track record of supervising, motivating, coaching, mentoring and building teams.
- Experience in infrastructure project planning and management.
- Knowledge of regulatory standards and compliance requirements.
- Problem-solving and decision-making skills.
- Minimum 5 years of management and leadership experience in a unionized environment.
- Technical literacy and proficiency in using a variety of computer programs including, but not limited to, Microsoft Office.

- A RCMP Criminal Record Check and Driver's Abstract will be required of the successful candidate.

WHAT YOU'LL GET IN RETURN:

The Public Works Manager role offers a salary range of \$90,000 to \$105,000 and a comprehensive benefits package. A Supplementary Package can be obtained by request from the Consultant, which includes a complete job description, details of the benefits, and the current Organization Chart.

WHAT TO DO NOW

If you are ready to take on this challenging and rewarding leadership role, forward your resume and cover letter to the Consultant.

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