



Position Title: Planning Data Analyst

Position Status: Full-Time Temporary (This position to last not later than December 16, 2026)

Department: Regional Planning and Electoral Area

Employee Group: Teamsters Local 31

Location: 4515 Central Boulevard, Burnaby

Salary Range/ Wage Rate: PG T24 \$3,077.63 - \$3,634.43 bi-weekly

Our Regional Planning and Electoral Area Department is seeking a Planning Data Analyst to gather, organize, analyze, interpret, and validate statistical data from a wide variety of sources. The successful candidate will assist professional planners in identifying and defining data requirements, as well as reviewing the statistical findings of others.

You are a regional planning data expert with substantial experience in handling regional data from multiple sources, including regression analysis, spatial/non-spatial econometric modelling, and GIS. You have a solid understanding of the Metro Vancouver Planning Analytics portfolio and enjoy working in a sophisticated technological environment that utilizes various modelling and programming tools.

This role:

- Identifies database requirements and arranges for acquisition of standard and customized data products from Statistics Canada, member municipalities, and other agencies; analyzes and evaluates data for validity and reliability; follows up with data providers to resolve problems.
- Compiles and analyzes statistics and generates projections in support of specific aspects of regional planning such as land use, housing, labour force and population; identifies data trends; interprets and explains data and presents in a suitable format.
- Develops and maintains databases; converts data from external sources into standard databases and spreadsheets; develops database formats and prepares related documentation.
- Provides assistance to planners in developing terms of reference for consultant studies and in selecting consultants; reviews proposed data sources, formats and systems for compatibility with requirements and existing resources; reviews methodology and validity of consultants' statistical findings.

- Liaises with technical specialists on GIS mapping projects; defines project parameters, identifies and assesses data options, and establishes procedures for data collection and review; reviews results for compliance with requirements.
- Liaises with a variety of internal and external contacts on matters related to the work, such as planning staff of member municipalities and technical staff at government agencies and consulting firms; responds to information requests from various public and private agencies and members of the public; coordinates and participates in internal and external committee meetings to disseminate information concerning regional planning activities.
- Prepares a variety of graphic materials such as charts, tables and maps for inclusion in reports and staff presentations; uses GIS software to generate routine and non-routine spatial data queries; troubleshoots and resolves GIS problems; maintains websites and assists in the development of same.
- Performs related work as required.

To be successful, you have:

- Bachelor's degree in a discipline related to regional and community planning, including or supplemented by training in database management and GIS, and some related experience.
- Considerable knowledge of the sources of statistical information and of data requirements for regional planning purposes.
- Considerable knowledge of standard statistical and analytical methodology as it relates to the work performed.
- Considerable knowledge of departmental functions, objectives and procedures.
- Considerable knowledge of computer processes and software used in the work.
- Ability to identify and define data requirements and gather, organize, analyze, interpret and validate statistical data from a wide variety of sources.
- Ability to prepare a variety of graphic materials such as charts, tables and maps for data presentation.
- Ability to communicate effectively orally and in writing.
- Ability to liaise with various groups or individuals on technical subjects and to participate in or coordinate meetings.
- Ability to review the research methodology and statistical findings of others for technical accuracy.

Our Vision:

Metro Vancouver embraces collaboration and innovation in providing sustainable regional services that contribute to a

livable and resilient region and a healthy natural environment for current and future generations.

Metro Vancouver employees proudly serve the region and demonstrate the behaviours and attributes of six leadership competencies: Accountability, Adaptability, Building and Nurturing Relationships, Communication, Continuous Learning, and Strategic Thinking and Action.

At Metro Vancouver, we are committed to cultivating a diverse, safe, equitable, and inclusive work environment for all. We strive to attract and retain a talented, diverse workforce that is reflective of the region we serve. If an accommodation is required during the recruitment and selection process, please contact careers@metrovancover.org for support. Learn more about our commitments to diversity, equity, and inclusion [here](#).

Please follow this link <https://metrovancover.org/about-us/careers> to our Careers page where you can submit your application by October 6, 2025.