

## **Business Analyst II (Permanent, Full-Time) - 1752**

### **Close Date:**

October 3, 2025

At the City of Kamloops, we believe in progressive and barrier-free recruitment for everybody every day. This means employment opportunities for all in a safe, inclusive and diverse workplace. We know our city is stronger when we hire qualified individuals from different backgrounds with diverse experiences, cultures and perspectives.

We are focused on creating the highest levels of service excellence, based on an organization-wide community culture that celebrates our employees who make it all happen. We are known as Canada's Tournament Capital and are famous for our hospitality and community spirit, traits that make us a leader! Recreation, sports, arts and culture, health care, social activities, volunteerism, and affordable housing all meld to form a unique blend of big-city amenities with small-town ambience. This is Kamloops!

*Let's make Kamloops shine! Join our team today.*

### **Position Overview**

Come be part of the City of Kamloops' digital strategy!

Our IT team is excited to continue our digital strategy in our Development, Engineering, and Sustainability department and others across our organization. A big focus of this transformative project is to modernize our systems to ensure efficiency and effectiveness with business functions such as business permits, business licensing, and many more! The Business Analyst will play a pivotal role in implementing new systems or configuring current ones to better suit our needs and enhance our service to the public. If you want to play a big part in bringing the City of Kamloops and its residents closer together, apply now!

We are known as Canada's Tournament Capital and are famous for our hospitality and community spirit, traits that make us a leader! Recreation, sports, arts and culture, health care, social activities, volunteerism, and affordable housing all meld to form a unique blend of big-city amenities with small-town ambience. We have world class, hiking and biking trails, ski resorts, green spaces, and facilities to fit whatever your passions are! We are nestled in the interior of British Columbia a few hours away from the Okanagan lakes and the Vancouver coastline. This is Kamloops!

### **The successful candidate must have the following qualifications:**

1. Completion of a post-secondary degree in Information Technology, Business, Sciences or Engineering.
2. Completion of a minimum of four courses that are recognized in an accredited Business Analysis or Project Management Certificate Program.
3. Minimum three years' previous experience in Business Analysis with enterprise applications, including project management, application life cycle support, and systems architecture.

For new hires, and for those working in designated positions of trust, including those working directly with vulnerable persons, no formal offer of employment will be made until an applicant completes a police information check. A comprehensive benefits package is included with this position. This is a CUPE Local 900 position.

### **Hourly Rate**

\$49.642

### **Hours & Days of Work**

Monday - Friday: 8:00 AM - 4:00 PM (summer) 8:30 AM - 4:30 PM (winter)

### **Hours per Week**

35

Please note if you need assistance or have individual needs or requirements throughout the application process, contact the Human Resources Department by telephone, email [hr@kamloops.ca](mailto:hr@kamloops.ca) or in person at 6-510 Lorne Street so we can better support you.

External job postings are open to everyone. We are an equal opportunity employer and thank all applicants for their interest. Please be sure to review the application requirements of each job you apply for. Only those selected to participate in the recruitment process will be contacted.

Applications are accepted online at [kamloops.ca/careers](http://kamloops.ca/careers).