
Supervisor, Land Use Policy Planning (Planner 3)

DEPARTMENT:	Planning & Development	STATUS:	Temporary Full Time
NO. OF POSITIONS:	One	UNION:	CUPE
HOURS OF WORK:	35 hours per week	SALARY:	\$61.73 to \$73.15 per hour (2024 rates) + comprehensive benefits package

As a central hub in the Metro Vancouver area, the City of New Westminster delivers a broad spectrum of urban services to over 85,000 residents. New Westminster is rich in history with a viable and thriving economy and has a population representative of the diversity of the region. The City is staffed by talented and dedicated employees who work together to achieve its strategic vision. We have earned a proud reputation for civic leadership, service delivery, and outstanding employee relations.

We are looking for a temporary full time Supervisor of Land Use Planning to oversee the fast-paced, innovative, and evolving work of the land use policy group in the Planning Division whose projects seek to be bold on climate, equity, and reconciliation. Working closely with the Manager of Housing and Land Use, you will be responsible for providing leadership and guidance to the land use planning staff team toward advancing their work, including the creation of neighbourhood plans. This is anticipated to be a two year position.

You will be responsible for:

- Providing supervision, mentorship, and guidance to the land use staff team toward advancing their work, and overseeing overall processes and outputs to ensure work meets expected timelines and standards.
- Working with the Manager to define the scope and work plan for land use related policy initiatives, and to manage the operations of the land use group.
- Overseeing the formulation, implementation and modification of land use policy, practices and regulations of all levels of complexity.
- Liaising with internal and external contacts on matters related to the land use planning group's work, including serving as the City's representative to external agencies.
- Attending Council meetings, as required, to present and respond to inquiries regarding land use policy items.
- Ensuring all policy projects and processes are consistent with Council's strategic priorities and the City's overall objectives, including those related to housing, community planning, economic development, climate action, equity, and reconciliation.
- Working with the Manager to identify, develop and implement improvements to the practices, processes, policies and regulations employed by the Division.
- Other related responsibilities as identified from time to time.

If you have the following characteristics and qualifications, we want to hear from you!

- A Master's Degree in urban planning or a related discipline, with considerable work experience in policy planning or an equivalent combination of training and experience. Experience in a supervisory role in the planning field would be an asset.
- Proven ability to apply excellent people management and supervisory skills to schedule, plan, assign, review, coach, and supervise the performance of staff.
- Ability to manage complex policy projects, including work planning, budgeting and assigning work to the project staff team and consultants.
- Thorough knowledge of the principles, practices, techniques, methods, procedures and legislation applicable to municipal planning.
- Advanced understanding best practices and tools applicable to the creation of land use policy for complex urban areas, including growth management, climate action and equity.
- Interdisciplinary knowledge of several fields related to planning, such as urban design, social science, law, economics, development practices, and municipal finance, and of current trends and developments in these areas.

- Considerable experience in the timely development and implementation of effective land use and other related policy (e.g. housing, financing growth policy).
- Ability to express ideas effectively verbally, visually, and in writing to various audiences, as well as listening skills.
- Advanced ability to establish and maintain effective working relationships with other employees, professionals and the public, and clearly convey a variety of detailed information, including in sensitive situations.
- Excellent interpersonal, communication, facilitation, collaboration, and conflict resolution skills.
- Experience participating in various meetings related to the work such as Council meetings, committee meetings and public consultation events, including experience representing the municipality and department on planning matters.
- Strong organizational skills, proven ability to problem solve, and the ability to prioritize or manage multiple tasks and deliver results in a timely manner in a fast-paced environment.

Apply online with your resume and cover letter in one document at www.newwestcity.ca/employment by October 1 2025.

Join a team of enthusiastic and innovative employees, and help us build a vibrant, compassionate, resilient city where everyone can thrive.

We offer our employees great work-life balance, competitive salaries, comprehensive health, benefit and retirement plans (a percentage in lieu of benefits for auxiliary positions), education and training opportunities and challenging and rewarding work.

To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest.

New Westminster is on the unceded and unsundered land of the Halq'eméylem-speaking peoples. It is acknowledged by the City that colonialism has made invisible their histories and connections to the land.

We are learning and building relationships with the people whose lands we are on.

*We thank all applicants for their interest and advise that only those selected for an interview will be contacted.
This position is only open to those legally entitled to work in Canada.*