

---

## Music Instructor (Specialist)

---

DEPARTMENT:	Parks and Recreation	STATUS:	Auxiliary
NO. OF POSITIONS:	2	UNION:	CUPE, Local 387
HOURS OF WORK:	Varies	SALARY:	\$39.29 - \$41.78 per hour (2024 rates) + 12% in lieu of benefits

As a central hub in the Metro Vancouver area, the City of New Westminster delivers a broad spectrum of urban services to over 85,000 residents. New Westminster is rich in history with a viable and thriving economy and has a population representative of the diversity of the region. The City is staffed by talented and dedicated employees who work together to achieve its strategic vision. We have earned a proud reputation for civic leadership, service delivery, and outstanding employee relations.

Our Parks and Recreation Department is accepting applications for Music Instructors to teach group and private music lessons for children, adults and parent participation classes for babies and toddlers. Music programs include, but are not limited to: private and group voice lessons for children and adults, early years and preschool aged music programs, adult group music lessons. Evening and weekend hours are required for this opportunity.

If you have experience teaching singing, choir, music and movement for babies, toddlers and preschoolers, or private and small group lessons in a specific instrument, please connect with us through this application process.

The successful candidates will have professional training in music, substantial experience as instructors with their respective instruments, knowledge of community recreation philosophies and instruction techniques, and experience working with children and adults. Candidates must also possess excellent leadership, organizational and customer service skills.

**Responsibilities:**

- Provide guidance and general leadership according to the nature and requirements of the program
- Prepare and implement lesson plans and activities
- Follow safety protocols
- Work independently without direct supervision
- Be self-motivated and take initiative in creating opportunities for participants
- Provide supervision and leadership to their program group
- Perform related work as required

**Requirements Include:**

- A university degree in music or an equivalent combination of education and experience;
- Standard First Aid;
- CPR C Certificate;
- Minimum of 1 year experience instructing classes;
- In-depth knowledge of music;
- Excellent communication and listening skills;
- Strong interpersonal and communication skills
- The ability to motivate others to help achieve their goals;
- The successful candidate will be required to pass and maintain a clear Police Information Check with Vulnerable Sector Check.

**Please include your January to March availability with your application.**

Applications will be reviewed upon submission and shortlisted candidates may be contacted prior to the posting closing date.

We offer our employees great work-life balance, competitive salaries, comprehensive health, benefit and retirement plans (a percentage in lieu of benefits for auxiliary positions), education and training opportunities and challenging and rewarding work.

Please apply with your cover letter and resume in one document at [www.newwestcity.ca/employment](http://www.newwestcity.ca/employment) by September 21, 2025. Join a team of enthusiastic and innovative employees, and help us build a vibrant, compassionate, resilient city where everyone can thrive.

*To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest.*

*New Westminster is on the unceded and unsundered land of the Halq'eméylem-speaking peoples.  
'It is acknowledged by the City that colonialism has made invisible their histories and connections to the land.  
We are learning and building relationships with the people whose lands we are on.*

*We thank all applicants for their interest and advise that only those selected for an interview will be contacted.  
This position is only open to those legally entitled to work in Canada.*