

Cashier (Casual)

Recreation and Culture Department



Overview

The City of Chilliwack Recreation and Culture Department is seeking a Cashier (Casual) to assist management in achieving efficient operations within the department through the reliable collection of monies and adherence to municipal policies and safety practices.

The incumbent will be responsible for receiving payments from patrons using the arenas, issuing tickets, maintaining accurate financial records, balancing cash floats with ticket sales, and ensuring the safekeeping of funds at the end of each shift. The incumbent will also perform other related duties as assigned.

Assignments and responsibilities are carried out under general supervision, with performance subject to review, inspection, and evaluation by the Arenas Supervisor.

Are you the one we're looking for?

In order for you to succeed in this role, you will need to have the following requirements and skills:

- Able to understand verbal and written instructions in English, fill in simple forms, count and perform addition and subtraction;
- Able to exhibit courtesy, tact and diplomacy in dealing with the public and be neat and presentable in appearance;
- Must be able to demonstrate skill in the use of equipment and materials provided;
- Must have a minimum of a Grade 10 education;
- Able to establish and maintain an effective working relationship with department officials and staff.

The incumbent will work the days and hours as outlined in the published shift schedules and may be required to work overtime as needed. Upon hiring, employees in this classification will have union dues deducted at source in accordance with the Collective Agreement.

How to Apply:

Job Title: Cashier (Casual)

Competition Number: 2025-77

Closing Date: September 16, 2025

Visit jobs.chilliwack.com to apply for this or other positions.