



**ARENA OPERATOR LEVEL II**  
Full-Time  
Internal/External Posting No. 2025-70

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Department:	Community Services
Internal/External Posting Date:	August 29, 2025
Internal/External Closing Date:	September 14, 2025
Hourly Rate:	\$35.87 after probation
Hours of Work:	40 hours per week
Competition No.:	2025-70

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The City of Dawson Creek invites applications for full-time Arena Operator Level II. Under the general supervision of the Manager of Arenas, Parks, and Aquatics or designate, the Arena Operator Level 2 handles ice making, marking, surfacing, and maintenance at the Kin and Memorial Arenas. They perform preventative maintenance, oversee Arena Operator Level 1 and Rink Patrol, and ensure positive customer experience. This seasonal role also includes summer duties like mowing, gardening, and sports field maintenance, with potential year-round outdoor work in various weather conditions.

**Requirements:**

- Class 5 driver's licence.
- Grade 12 education or equivalent.
- Current OFA Level 1 Certification.
- Refrigeration Operator Certificate (must be completed within 6 months of date of hire), or higher.
- Compliance with and approval of Security/Reliability Clearance and Criminal Record Search.

**What You'll Do:**

1. Perform ice resurfacing and daily ice maintenance including but not limited to ice depth checks to maintain optimum thickness, daily edging, maintains ice resurfacing machines.
2. Monitor the refrigeration plants and accurately records readings in logbooks. Report any inconsistencies or issues to the supervisor or manager. Adjust refrigeration plant controls as directed.
3. Conduct a variety of preventative maintenance items including but not limited to filter changes and water sampling on the Ice plants.
4. Monitor the building air temperatures and humidity levels. Report any inconsistencies or issues to the Arena supervisor. Adjust air temperature and humidity levels as directed.

The ideal candidate possesses the capacity to perform all duties in a safe manner while fostering positive relationships with both the public and fellow staff. Please include copies of any relevant certification with your application.

Candidates should submit a résumé by emailing a pdf to [resumes@dawsoncreek.ca](mailto:resumes@dawsoncreek.ca), **with the job posting name and number in the subject line, no later than 11:59 pm on the closing date referenced above.** The City thanks all applicants for their interest; however, only those selected for an interview will be contacted.

*The City of Dawson Creek is committed to accommodating persons with disabilities whenever reasonably possible during the selection and employment process. You must be legally entitled to work for any employer in Canada to be eligible for this position. By applying for this position, you are giving permission for the City to contact your previous employers and references.*