



OPERATIONS MANAGER

Community:

Prince Rupert (The City of Rainbows) is a dynamic City of approximately 12,900 people. Located in N.W., British Columbia, between the Coastal Rockies and the Pacific Ocean. The city has the fastest-growing port in North America. A strategic Asia-Pacific Gateway that can be accessed by daily airline flights, highway, ferries, or rail. They offer a modern lifestyle, events and festivals, parks and trails, and proximity to an array of outdoor attractions and activities that include salt and freshwater fishing, wildlife viewing (Grizzly and Black Bear, Wolves, Orcas, Dolphins, Humpbacks and more), hiking and plenty of fine dining experiences. This community has a full-service hospital and many recreation facilities, including a pool, Fitness Center, Ice rink, golf course, racket, and curling clubs and much more. The city hosts over 100 businesses and industries. The main industries are port operations, fishing, tourism, retail, and service industries.

Community goals include positive fiscal health, establishing appropriate laws and services, replacing and renewing infrastructure, support for new and renewed housing, good governance, community renewal, and fostering local economic, social, cultural, and environmental well-being. The Council and Administration are deeply committed to the community they serve. The city enhances staff opportunities through the development of a dynamic and professional workplace and culture, making it a truly great place to work, live and play. Positive people thrive here, and the future bodes well.

The Opportunity:

The City of Prince Rupert is accepting applications for the position of **Operations Manager Roads-Drainage-Sanitation**, a permanent full-time position, reporting to the Deputy Director of Operations. This is a pivotal leadership role responsible for the comprehensive oversight of critical municipal infrastructure and services. Duties include the day-to-day operation, maintenance, repair, and construction of the City's road network (including roadways, traffic signals, and street lighting) and its stormwater infrastructure. The Manager also directs the City's sanitation services, encompassing street cleaning, public space upkeep, and the curbside collection and delivery of residential garbage, recycling, and the future implementation of an organics program.

A key aspect of this role involves directing, guiding, and overseeing City Operations staff dedicated to transportation, stormwater, and sanitation. The Manager must be driven by a strong commitment to service efficiency, systems effectiveness, and a safe workplace environment. This role will include opportunities to expand skills and understanding across the broader spectrum of Public Works responsibilities, potentially including areas such as parks, cemeteries, fleet management, water distribution, and sewer services.



The ideal candidate has or is pursuing: A strong understanding of municipal government operations, policies, and procedures, particularly as they relate to public works services. A Diploma in Civil Engineering, Civil Engineering Technology, or a closely related discipline from a recognized post-secondary educational institution.

Could currently possesses, or be actively working towards registration/certification in: An Applied Science Technologist (AScT) designation in British Columbia (ASTTBC). Also have experience as a supervisor or Manager in the construction and maintenance of municipal transportation and stormwater systems and experience (five to eight years) in municipal infrastructure, project management, and occupational health and safety. This role will require direct experience in managing work crews and experience in residential solid waste collection and transfer is preferred.

Also Needed: Additionally, at least one of the following is required upon commencement: Demonstrable recent and relevant work experience pertaining to the installation, repair, or design of water distribution systems, sanitary and storm sewer collection systems, or similar civil infrastructure. (EOCP) – Water Distribution Operator Level 1 certification (or higher). (EOCP) – Wastewater Collection Operator Level 1 certification (or higher). (EOCP) – Water Treatment Operator Level 1 certification (or higher).

Valid Class 5 BC Driver's Licence.

Successful completion of a Criminal Record Check satisfactory to the city.

Other: The City of Prince Rupert offers a competitive salary and benefits package with a salary range of \$116,000 - \$138,000.

Submit a cover letter and detailed resume to: Matt Noble, Ravenhill - Smith Search Inc.
matt@ravenhillgroup.com

Questions should be directed to: Matt Noble, Team Leader, Ravenhill Group Inc.
1-888-447-5910 #709 - Toll Free
Or
1-250-941-9066 - Land Line

OUR LOCATIONS

HEAD OFFICE

North Tower 97c Main Street N,
Markham, ON L3P 1X7
Phone: 1-647-880-8594
Toll Free: 1-888-447-5900

ALBERTA OFFICE

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877 East Chestermere Rd
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BC OFFICE

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