

MANAGER, ROADS AND PARKS OPERATIONS

Position ID: J0825-0161

Job Title: MANAGER, ROADS AND PARKS OPERATIONS

Job Type: Full Time

Department: Community Infrastructure

Number Of Positions: 1

Min Salary: \$74.72

Max Salary: \$93.40

The Opportunity

Reporting to the Director of Community Infrastructure, this position will oversee strategic planning, operational decisions, and lead and guide our Roads and Parks operational teams. This is a highly visible, essential service delivery area that directly contributes to community health, mobility, and quality of life.

Roads Operations provides a safe and efficient system that provides a variety of transportation choices to move people and goods in an economically and environmentally sustainable manner. Roads maintains roadways, sidewalks, medians, and curbs/gutters. This includes snow and ice control, road maintenance, spring clean-up/street cleaning, pavement markings, traffic signals, and all other aspects of roadway maintenance.

Parks Operations maintains, designs, and develops the City's public green spaces, pathway system, and outdoor recreational facilities; and ensures that the diverse parks systems are maintained to the highest standard to provide opportunities for active and passive leisure.

Primary areas of responsibility will be:

- Ensure that delivery of municipal services is undertaken in a responsive, safe, effective and efficient manner
- Develop department specific business plans, goals, schedules, budgets and operating models
- Ensure that levels of service, asset lifecycles, performance metrics, operational costs and specific deliverables are documented and appropriately managed, including regular progress reporting
- Work collaboratively and productively with elected officials, advisory boards, community groups, internal departments, developers, residents, businesses, and regulatory boards and agencies
- Ensure that operations are compliant with Federal, Provincial and Municipal regulations and legislation
- Be actively involved in matters pertaining to managing City infrastructure in a complex working environment, including preparation of reports and presentations to internal and external boards and stakeholders
- Facilitate the creation of master planning documents and following through on all aspects of implementation
- Coordinate a multi-disciplinary approach to civic infrastructure and development issues
- Coach, mentor and lead assigned staff

You Bring

- Undergraduate degree in Civil Engineering, Public Administration, Environmental Science, or a related field; an equivalent combination of education and experience will be considered
- Progressive supervisory and leadership experience of at least 10 years is a requirement

- Class 5 Driver's Licence
- Experienced leader with the ability to inspire and motivate others
- Experience managing large departmental operating and capital budgets
- Management experience working with a board of directors or elected officials would be considered an asset
- Previous municipal government experience is an asset
- Previous experience with Parks and/or Roads operations, maintenance, or administration is required
- Strong organizational and time management skills
- Exceptional communication and presentation skills, demonstrating tact and diplomacy in order to establish strong and successful working relationships with internal and external stakeholders
- Political sensitivity, conflict resolution abilities and negotiation skills
- Ability to remain innovative and positive in times of imposed constraints and challenge
- Demonstrated ability to handle a variety of complex projects/tasks with competing priorities in a result-based environment
- Strong computer skills, easily able to navigate Microsoft Office suite, budget and other software programs (SharePoint experience would be an asset)

We Offer

Along with a competitive compensation program and City paid health and dental premiums, this position also includes:

- Excellent health, dental, paramedical and benefits plan
- Pension plan
- Career development and tuition reimbursement
- Employee discounts, gym membership, social events and health & wellness initiatives

Continuous learning through training and development is encouraged as are flexible work arrangements, when possible. We recognize that our people work best when they feel engaged in their environment and appreciated for their efforts and our overall benefits package reflects that.

Additional Information

This is a full time position (37.5 hours per week) and includes a comprehensive benefits and pension package.