
Energy and Emissions Specialist

DEPARTMENT:	Energy and Climate Action	STATUS:	Regular Full Time
NO. OF POSITIONS:	One	UNION:	CUPE, Local 387
HOURS OF WORK:	35 hours per week	SALARY:	\$44.22 to \$52.26 per hour (2024 rates) + comprehensive benefits package

As a central hub in the Metro Vancouver area, the City of New Westminster delivers a broad spectrum of urban services to over 85,000 residents. New Westminster is rich in history with a viable and thriving economy and has a population representative of the diversity of the region. The City is staffed by talented and dedicated employees who work together to achieve its strategic vision. We have earned a proud reputation for civic leadership, service delivery, and outstanding employee relations.

2023 was the hottest year in recorded human history. Human caused climate change is having a profound effect on all life on our planet. In 2019, New Westminster City Council declared a climate emergency, the second municipality in our region to formally acknowledge this call for action. Since that time, the City has taken bold steps to mitigate corporate and community emissions. There is still however much more that needs to be done.

What gets measured matters and for the City to reach its net zero carbon goal, a **Community Energy and Emissions Specialist** is needed to inspire community action. To help the City achieve the bold steps, we need to build community connections and partnerships, promote sustainable behaviors, share information and stories, and collect, analyze, and review energy usage and emission data to inform policy and set climate action priorities. If you want to have a direct and positive impact on climate change, do not accept the status quo, and believe that individuals can and do make a difference, this might be just the job for you. In this role you will be directly involved in turning the City’s climate goals defined in the Community Energy and Emissions Plan 2050 (CEEP), e-Mobility Strategy and the Corporate Energy and Emissions Reduction Strategy (CEERS) into reality. Your work will bridge policy and people, ensuring that together we can make a difference.

As a Community Energy & Emissions Specialist, you will:

- Develop and implement policies, tools, processes, programs, incentives, and education and awareness campaigns to reduce the community’s energy use and emissions.
- Support the implementation of community focused energy and emission reduction policies and initiatives.
- Prepare community GHG inventories and related monitoring programs, tools, and processes.
- Prepare progress reports on climate action strategies and plans.
- Undertake policy research, analysis, and reporting.
- Promote and expand participation in existing programs and initiatives that incentivize low-carbon, climate-resilient behaviors.
- Plan, coordinate, and execute community events, workshops, and public engagement activities that foster climate literacy and encourage action.
- Serve as a point of contact for community inquiries related to climate programs, providing clear, engaging, and accessible information.
- Build and maintain strong relationships with community members, local organizations, businesses, and other interest groups.
- Create and share compelling climate-related stories, case studies, and updates through various communication channels.
- Support research and policy development, and grant applications to advance climate initiatives.
- Collaborate with internal teams and external partners to align climate efforts.
- Represent the City in local, provincial, national, and international climate and sustainability initiatives, staying informed on best practices and emerging trends.
- Work on other duties and responsibilities as assigned.

If you have many of these key competencies, we would like to hear from you:

- University degree in the field of climate change and sustainability such as planning, architecture, environmental science, engineering, clean energy, or related discipline.
- Three or more years of related experience or and equivalent education and experience.
- Considerable knowledge and experience related to energy efficient buildings, electric vehicles and charging infrastructure, GHG emissions reductions, asset management, and policy planning.
- Ability to analyze, understand and communicate technical and regulatory requirements to a broad range of internal and external partners.
- Keen awareness of the principles of climate equity and reconciliation.
- Ability to establish and maintain effective working relationships with a variety of people.
- Proven ability to conduct comprehensive research and analysis, and to synthesize solutions from diverse information.
- Strong data analytics, modelling, and interpretation skills.

- Strong technical report writing skills with the ability to translate complex data into accessible and compelling narratives.
- Demonstrated skill in public engagement and facilitation.
- Ability to juggle multiple objectives, competing priorities and deadlines to develop integrated solutions.
- Excellent problem solving and decision making within a team-oriented culture.
- Excellent interpersonal, communication, collaboration, and conflict resolution skills.
- Innovative and creative problem solver.

A public transit subsidy is available to reduce the cost of your climate friendly commute, as well as access to secured bike parking and subsidized recreational facility programs city-wide. At the City Hall building, there is access to an employee fitness center and full service cafeteria. The position is eligible for hybrid work and a compressed work week.

**Apply online with your resume and cover letter in one document at
www.newwestcity.ca/employment by September 17, 2025.**

Join a team of enthusiastic and innovative employees, and help us build a vibrant, compassionate, resilient city where everyone can thrive.

We offer our employees great work-life balance, competitive salaries, comprehensive health, benefit and retirement plans (a percentage in lieu of benefits for auxiliary positions), education and training opportunities and challenging and rewarding work.

To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest.

New Westminster is on the unceded and unsundered land of the Halq'eméylem-speaking peoples. It is acknowledged by the City that colonialism has made invisible their histories and connections to the land. We are learning and building relationships with the people whose lands we are on.

*We thank all applicants for their interest and advise that only those selected for an interview will be contacted.
This position is only open to those legally entitled to work in Canada.*