



**The Corporation of the City of Brantford
Human Resources Department**

requires

Human Resources Business Partner

Job ID# 2394

Situated on the picturesque Grand River, the City of Brantford is a rapidly growing community of over 100,000 residents, located in the heart of Southern Ontario with direct access to Hwy. 403 and is in close proximity to the GTHA, Waterloo and Niagara regions. As a single-tier municipality, Brantford is responsible for the full spectrum of municipal service areas. We invite you to join our #TeamBrantford corporate culture with many progressive initiatives, including our hybrid work environment. The City is committed to the professional development of our staff and invite you to come, grow with us!

The City of Brantford is a single-tier municipality with a population of almost 100,000 located on the "exceptional waters" of the Grand River in southwestern Ontario. The Human Resources department has a staff complement of 20 individuals providing a broad range of services in a complex environment with 12 core bargaining units across the full spectrum of municipal service areas. There are approximately 1300 full-time, part-time, seasonal and contract employees.

Reporting to the Manager of Human Resources Services, your primary focus is to be a business partner for one of our four Commissions by providing advice and guidance in functional HR areas including recruitment, employee and labour relations, training and employee development and job evaluation/pay equity. This position will also assist with a variety of corporate and departmental projects.

QUALIFICATIONS

- You will possess a degree or diploma in a related field and preferably hold a Certified Human Resources Leader (CHRL) designation.
- Your minimum five years of progressively responsible human resources experience, ideally in the municipal sector, and extensive knowledge of HR fundamentals, combined with demonstrated leadership abilities within a complex unionized environment will be essential.
- You are committed to professionalism and teamwork; possess a comprehensive knowledge of contemporary human resource practices with a strong emphasis on customer service, communication and mentoring with exceptional organizational skills in a fast-paced environment.
- This position requires the incumbent have mobility to travel to and from various City facilities and other locations as a condition of employment.
- Applicants may be required to participate in skills assessment testing.

WAGE/SALARY RANGE: \$46.44 to \$58.05 per hour (based on a 35-hour work week) plus benefits.

To apply on-line, please visit the City of Brantford website at <https://brantford.ca/careers> and click on **Current Opportunities**.

Closing date for applications: **Thursday, August 21, 2025, at 4:30 p.m.**

Information gathered relative to this position will only be used for candidate selection.

We thank each applicant for taking the time and effort to submit your resume, however, only candidates to be interviewed will be contacted.

Our organization is committed to promoting the independence, dignity, integration, and equality of opportunity of persons with disabilities by ensuring the accessibility of our facilities and services. Accommodations are available for all parts of the recruitment and selection process. Applicants need to make their required accommodations known in advance.