



We're looking for a Principal Planner, Growth Forecasting to join Clarington's Planning & Infrastructure team!

Why Clarington?

Clarington is a community full of possibilities.

As one of the fastest-growing municipalities in Durham Region, Clarington is home to over 107,000 residents across four urban centres and 14 hamlets. With our population expected to double by 2051, Clarington offers a perfect blend of urban living and small-town charm. We're known for our thriving energy and agricultural sectors, vibrant historic downtowns, and exceptional quality of life.

Our team thrives in a collaborative environment that promotes work-life balance and meaningful community impact. We value accountability, integrity, and respect, and we are deeply committed to fostering equity, inclusion, and diversity in the workplace. Together, we're building a stronger Clarington — for today and for future generations.

The future is bright – and working with the Municipality of Clarington means you can help shape it. How will you make your mark?

About the Role

Reporting to the Manager of Community Planning, the Principal Planner, Growth Forecasting will provide expertise in growth management planning, including population and employment forecasting, data visualization, modelling, tracking and reporting of residential/non-residential data. This will role represent the Municipality at meetings and working groups including liaising with senior levels of government, and providing leadership related to the undertaking of special studies. You will be responsible for project management, conducting research and analysis, participating in the development of policies, report writing and mentoring other staff.

Key Responsibilities

- Developing models and tools to forecast population, employment, and unit growth projections to support the Official Plan and other growth-related studies.
- Preparing annual reports on monitoring and performance of growth trends, development activity and servicing allocations.
- Performing and managing complex professional public policy research, analysis, and development in the areas of land use planning, growth management and development.
- Preparing and updating the Official Plan and Secondary Plans, including reports to Council, coordination with other departments and agencies, and participation in negotiations and drafting of agreements with developers.
- Representing the Department/Municipality at a senior level by participating in discussions and negotiations with developers, consultants, agencies and the public.
- Attending Committee and Council meetings to provide professional planning advice and participating in inter and intra-departmental committees as well as external committees.
- Interpreting and updating the Municipality's Official Plan with respect to implementation and application to development applications.

- Project managing growth related and other studies including consultant led projects, supervising municipal staff assigned to projects, and monitoring the assigned budgets.
- Attending and providing evidence as an expert witness at the Ontario Land Tribunal or involvement in other litigation as required.
- Engaging with the public and interest groups as key participants in the planning process providing clear understanding on how policy options impact them.
- Maintaining appropriate planning records, maps, databases, and associated files.
- Developing and maintaining databases on key KPIs to assist staff with decisions.
- Analyzing complex issues and identifying patterns in data to facilitate informed decision-making.
- Liaising with staff from various departments to facilitate information exchange, identify issues, and support policy and development review.
- Participating in multi-disciplinary teams for various projects.
- Other duties as required.

What you bring

- A University Degree in Planning, or a related discipline (Land Economics, Geography, Demographics, Statistical Analysis, etc.).
- Full Membership in the Ontario Professional Planners Institute is a requirement.
- At least three (3) years experience in a senior planning position, responsible for the management of projects.
- Progressively work-related experience, preferably in a municipal environment with emphasis on growth forecasting, data management and visualization.
- Membership as a Professional Land Economist is considered an asset.
- Completion of a Project Management Professional (PMP) Certification is an asset.
- Experience managing consultants on land use planning/growth management assignments is an asset.
- Working knowledge of AMANDA Development Applications Tracking Software an asset.
- Strong interpersonal, organizational, analytical, problem solving, negotiation, leadership, communication (written and oral), facilitation, report writing and presentation skills.
- Understanding of the provincial planning framework to interpret and apply growth management policies in the creation of monitoring programs and provide advice on the application of growth management policies.
- Experience in project management, analytic modelling, forecasting, land use planning, statistical analysis, GIS, and database development and management.
- Experience in preparing, analyzing and explaining population and employment forecasts, allocation, and land budget modelling to align with provincial growth forecasts.
- Experience in the development, maintenance and management of a statistical data base of housing, population and economic data and conducting analyses to identify trends and projections of same.
- Excellent time management skills, with the ability to set priorities, solve problems, and meet deadlines under pressure.
- Demonstrated communication skills, verbal and written, to convey complex or detailed information in a manner that is understandable to a variety of audiences.
- A high level of proficiency utilizing various software applications (Microsoft Office Suite) including word processing, spreadsheet, database, and presentation software and GIS.
- Ability to work independently and as a member of a team.
- Ability to represent the Corporation at the Ontario Land Tribunal hearings, meetings, and other functions.

- Ability to work outside normal business hours, as required.
- Must possess and maintain a valid Ontario Driver's License Class "G" with a satisfactory Driver's Abstract and access to reliable transportation.
- Legally able to work in Canada.

What we offer

- Salary: Grade 7 (\$100,056 - \$121,619) of the 2025 Non-Affiliated Salary Administration Program
- Hours of work: 35 hours per week, with after-hour meetings required
- A comprehensive benefits and pension program to ensure that your total compensation package addresses both your work and life needs.
- This position is currently eligible for a flexible work arrangement option. Further details on this program will be discussed through the selection process.

Additional Information

Pre-employment testing for this position may include written and oral testing, to assist in determining the successful applicant.

A satisfactory criminal record check, valid Ontario drivers' licence and satisfactory drivers abstract, and proof of qualifications will be required for the successful candidate.

How to Apply

Applications will be accepted until **October 3, 2025, at 11:59pm**.

To learn more about employment with the Municipality of Clarington and to apply for this exciting and challenging opportunity, visit: www.clarington.net/careers.

We thank all applicants for their interest. Only those selected for further consideration will be contacted.

Our Commitment to Equity

The Municipality of Clarington is a progressive and inclusive employer committed to equity, diversity, and creating a respectful and barrier-free workplace.

Accommodations are available throughout the recruitment process in accordance with the *Accessibility for Ontarians with Disabilities Act, 2005*. To request support or accessible formats, please contact the Human Resources Division at careers@clarington.net.

Privacy

Applicant information is collected under the authority of Section 11 of the *Municipal Act, 2001* for the purpose of evaluating the applicant. Questions about this collection can be directed to Human Resources at careers@clarington.net.