

OPERATIONS ENGINEER

Position ID: J0725-0379

Job Title: OPERATIONS ENGINEER

Job Type: Full Time

Department: Public Works - Roads

Number Of Positions: 1

Min Salary: \$51.18/Hour

Max Salary: \$63.98/Hour

As one of the fastest growing cities in Alberta, the City of Airdrie is a recognized leader in building a vibrant and sustainable community through innovation.

At the City of Airdrie, incredible opportunities happen every day in a flexible work environment that is tailored to each department. Our inclusive culture and values create a workplace where we welcome aspiring, driven and creative individuals to help us accomplish our business and community goals. We are supportive of one another, and we have fun while we serve our community. We are passionate about improving the lives of our residents through care and respect; that is the foundation of our organization. At the City of Airdrie, we learn, grow and accomplish great things together.

If you have a passion for building a better community and are ready to join the excitement, we'd love to hear from you!

The Opportunity:

Under the direction of the Manager of Roads and Parks Operations, the Operations Engineer is responsible to provide on-going engineering support and project management support for municipal infrastructure renewal/expansion initiatives. The position of the Operations Engineer will provide support to the individual divisions of the Public Works; including Utility Operations, Road Operations, and Parks Operations.

Primary Accountabilities Include:

- Assist with the development of service levels for the department (Utility, Roads, and Parks Operations)
- Assist and coordinate departmental construction projects as required
- Research and assist with implementation of "best practices" related to all facets of Public Works as required
- Coordinate efforts related to planning, design, budget preparation, work scheduling, reports to Council and public consultations for various City projects and programs
- Coordinate the collection and assembly of information/data required to support municipal infrastructure design work, primarily related to road and storm water infrastructure
- Review municipal infrastructure designs including quantity estimates for tender items and the development of special provisions for tender and RFP documents
- Coordinate design work and plan approvals with various internal City departments
- Apply for permits required from various regulatory agencies and follow-up with regulatory agencies to ensure receipt of permits and approvals prior to construction commencement
- Communicate and coordinate projects with the Municipal Engineering group
- Define project goals and objectives; establish project schedules, resource requirements, performance measurements and track project progress against established performance objectives
- Assist with advancing corporate and community goals for planning, design, construction and operation/maintenance of sustainable municipal infrastructure
- Represent the City on internal/external committees as required
- Build a network of contacts across a broad spectrum of individuals involved in public (municipal) policy

development

- Other duties as assigned

You Bring:

- Completion of a recognized university degree in Engineering or acceptable equivalent
- Five years of engineering field experience related to municipal infrastructure planning, design and construction project management
- Completion of a recognized Engineering Technologist diploma and 10 years of relevant engineering field experience would be considered.
- Must possess and maintain a valid Class 5 Driver's Licence
- Experience with policy review and development in engineering practices, standards, planning, design and research
- Work experience in a municipal environment
- Familiarity with work conducted by Public Works Services including standards and practices, familiarity with applicable Provincial and Federal legislation, standards and guidelines and other applicable documents
- Prepare reports, project correspondence, request for proposals and reports to Council and/or Committee
- Applied experience demonstrating proficiency in using storm water hydrologic and hydraulic software programs would be considered an asset
- Registration with APEGA or other like association in the Province of Alberta would also be considered an asset
- Strong analytical skills combined with good judgment and sound problem solving skills
- Strong organizational and project management skills with the ability to set priorities, work under the pressure of frequent deadlines and produce quality work within current budgets
- Ability to quickly align with shifting priorities, work assignments and timelines in a result based environment
- Well-developed verbal and written communication skills
- Excellence in customer service and the ability to respond effectively to inquiries and/or complaints
- Ability to work well both independently and within a team environment
- Strong attention to detail with the ability to welcome/express feedback to enhance work delivery
- High level of professional integrity and self-accountability
- Well-developed ability to prepare and interpret policies and regulations
- Well-developed facilitation, research, problem solving and negotiation skills with an ability to deliver innovative solutions

We Offer:

Along with a competitive compensation program and City paid health and dental premiums, our employees also enjoy:

- Excellent health, dental, paramedical, and benefits plan
- Employee discounts, annual adult Genesis Place pass, social events, and health & wellness initiatives

Continuous learning through training and development is encouraged as are flexible work arrangements, when possible. We recognize that our people work best when they feel engaged in their environment and appreciated for their efforts and our overall benefits package reflects that.

Additional Information:

This is a full time position at 37.5 hours per week.

*Please include a cover letter as a means of introducing yourself and your interest in this role

Next Steps:

Candidates are invited to apply online. We only accept resumes and additional application documents through our online recruitment system. In person applications, email or other online forms will not be considered.

Postings close at 9 p.m. on the closing date listed in the posting. We recommend applying as soon as possible as we are not able to accept late applications.

Please review the job competition carefully and be sure to attach any specifically requested documentation in the My Documents section of your application.

Interviewing and hiring may commence prior to the posted closing date.

Thank you for your interest in the City of Airdrie.